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ABSTRACT

This annual report consists of two major sections--the system staff and programs of the state's ten library systems, and the summary budget analysis. Information provided for each of the ten systems includes the address, telephone number, name of system coordinator of the interlibrary loan office and a directory of staff members; names and addresses of system advisory council members; a table of member libraries, showing population served, qualification, and deficient criterion (if applicable); and abstracts of system programs for SFY 1979. A statistical analysis of the budget includes system funds distribution, expenditures for collection enrichment, system film programs, continuing education and system administration programs, expenditures for headquarters staff, and system staffing. Included in the report are a state map showing the regional library systems and Texas library association districts, an introductory description of the state system (background, programs, and funding), and a staff directory of the Library Development Division of the Texas State Library. (JD)

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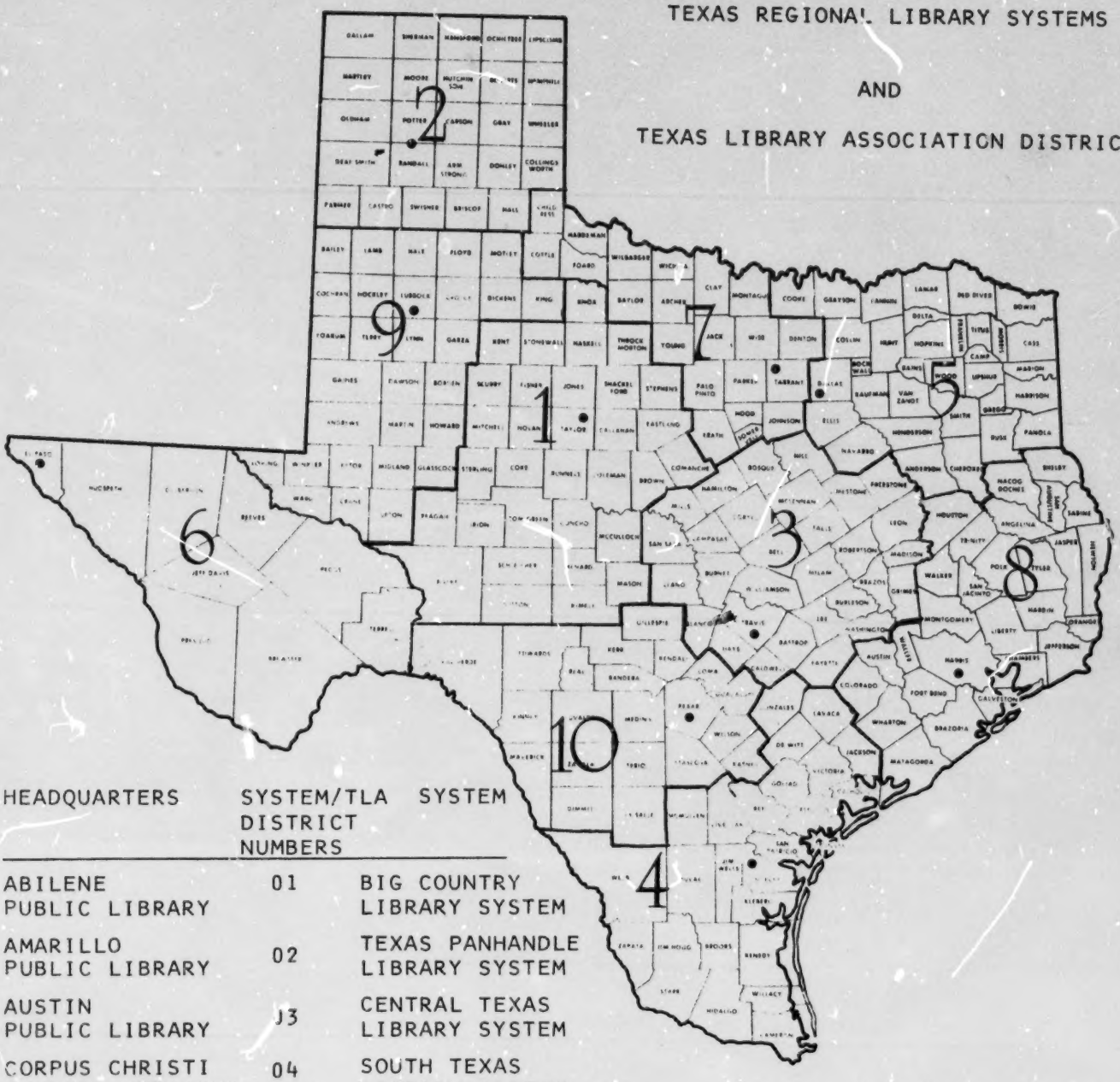
TEXAS REGIONAL LIBRARY SYSTEMS

AND

TEXAS LIBRARY ASSOCIATION DISTRICTS



HEADQUARTERS	SYSTEM/TLA DISTRICT NUMBERS	SYSTEM
ABILENE PUBLIC LIBRARY	01	BIG COUNTRY LIBRARY SYSTEM
AMARILLO PUBLIC LIBRARY	02	TEXAS PANHANDLE LIBRARY SYSTEM
AUSTIN PUBLIC LIBRARY	03	CENTRAL TEXAS LIBRARY SYSTEM
CORPUS CHRISTI PUBLIC LIBRARIES	04	SOUTH TEXAS LIBRARY SYSTEM
DALLAS PUBLIC LIBRARY	05	NORTHEAST TEXAS LIBRARY SYSTEM
EL PASO PUBLIC LIBRARY	06	TEXAS TRANS PECOS LIBRARY SYSTEM
FORT WORTH PUBLIC LIBRARY	07	NORTH TEXAS LIBRARY SYSTEM
HOUSTON PUBLIC LIBRARY	08	HOUSTON AREA LIBRARY SYSTEM
LUBBOCK CITY-COUNTY LIBRARY	09	WEST TEXAS LIBRARY SYSTEM
SAN ANTONIO PUBLIC LIBRARY	10	SAN ANTONIO AREA LIBRARY SYSTEM

SYSTEM MEMBER LIBRARIES
TEXAS LIBRARY SYSTEM
STATE FISCAL YEAR 1979

MRS	LIBRARY
ABI	ABILENE
COR	*Alice*
DAL	Allen
EP	Alpine
AMA	AMARILLO
HOU	Anahuac
LUB	Andrews
HOU	*Angleton*
FW	*Arlington*
SA	Atascosa County Library System
DAL	Athens
AUS	AUSTIN
FW	Azle
ABI	Baird (new) per capita 1
SA	Bandera
AUS	Bartlett vols 2
AUS	Bastrop
HOU	*Baytown*
HOU	*Beaumont*
FW	Bedford
HOU	Bellaire
HOU	Bellville
AUS	Belton
ABI	Big Lake
LUB	*Big Spring*
FW	Blue Mound vols 3
SA	Boerne
DAL	Bonham
AMA	Borger
FW	Bowie
ABI	Brady
AUS	Brenham
FW	Bridgeport
LUB	Brownfield
ABI	*Brownwood*
AUS	*Bryan*
FW	Burkburnett
FW	Burleson
AUS	Burnet
AUS	Caldwell
AUS	Cameron
COR	*Cameron County Library System*
AMA	Canadian
DAL	Canton
AMA	Canyon
SA	Carrizo Springs
DAL	Carrollton
DAL	Carthage (new)
SA	Castroville
HOU	Center
AMA	Clarendon (new) vols 1
DAL	Clarksville
FW	*Cleburne*
HOU	Cleveland
ABI	Coleman
ABI	Colorado City
HOU	Columbus
ABI	Comanche
DAL	*Commerce*
HOU	*Conroe*
AUS	Copperas Cove
COR	CORPUS CHRISTI
HOU	Corrigan vols 2
DAL	*Corsicana*
SA	Cotulla
LUB	Crane
HOU	Crockett
LUB	Crosbyton
SA	Crystal City
COR	Cuero
DAL	Daingerfield
AMA	Dalhart (new) vols 1
DAL	DALLAS
DAL	*Dallas County*
FW	Decatur
HOU	Deer Park
SA	*Del Rio*
DAL	*Denison*
FW	*Denton*
LUB	Denver City
SA	Devine
HOU	Diboll
HOU	Dickinson
AMA	Dimmitt
AMA	Dumas
DAL	Duncanville
HOU	Eagle Lake vols 2
SA	Eagle Pass
FW	Electra
EP	EL PASO
DAL	Ennis
FW	Euless
EP	Fabens
AUS	Fairfield
COR	Falfurrias
DAL	*Farmers Branch*
SA	Floresville
LUB	Floydada
EP	Fort Stockton
FW	FORT WORTH
SA	Fredericksburg
HOU	Friendswood
AMA	Friona
DAL	Gainesville
HOU	*Galveston*
DAL	*Garland*
AUS	Gatesville
AUS	Georgetown
COR	George West
AUS	Giddings
DAL	Gilmer
DAL	Gladewater
FW	Glen Rose vols 2
COR	Gonzales County Library System
FW	Graham

Key: UPPER CASE: Major Resource Center
Italics: Area Library
Lower Case: Community Library

Provisional Members - denoted by deficient criterion and year of provisional membership
Probational Members - denoted by asterisk and deficient criterion

SYSTEM MEMBER LIBRARIES (CONT'D)

MRS	LIBRARY
FW	Granbury
DAL	*Grand Prairie*
FW	Grapevine
DAL	*Greenville*
HOU	Groves
LUB	Hale Center vols 2
COR	Hallettsville
FW	*Haltom City*
AUS	Hearne (new)
COR	Hebbronville* per capita
HOU	Hempstead
DAL	*Henderson*
FW	Henrietta
AMA	Hereford
COR	*Hidalgo County Library System*
LUB	High Plains Library Bookmobile per capita 3
AUS	Hillsboro
HOU	Hitchcock
SA	Hondo
HOU	HOUSTON - Houston Public Library
HOU	*Houston - Harris County Public Library*
HOU	Huntsville
FW	*Hurst*
EP	Imperial (new)
FW	Iowa Park
EP	Iraan
DAL	*Irving*
DAL	Jacksonville
HOU	Jasper
ABI	Jayton vols 2
ABI	Junction
DAL	Kaufman
FW	Keller
SA	Kenedy
LUB	Kermit
SA	*Kerrville*
DAL	Kilgore
AUS	*Killeen*
COR	*Kingsville*
HOU	Kountze
AUS	Kyle
AUS	La Grange
FW	Lake Worth
HOU	La Marque
LUB	Lamesa
AUS	Lampasas
HOU	League City
SA	Leon Valley vols 2
LUB	Levelland
FW	Lewisville
HOU	Liberty
LUB	Littlefield
HOU	Livingston
AUS	Llano
AUS	Lockhart
DAL	*Longview*
LUB	LUBBOCK
HOU	Lufkin
AUS	Luling
LUB	McCamey
DAL	*McKinney*
AMA	McLean
AUS	Madisonville
DAL	Malakoff
FW	Mansfield
EP	Marfa
AUS	Marlin
DAL	*Marshall*
ABI	Mason
DAL	*Mesquite*
AUS	Mexia
LUB	Midland
FW	Mineral Wells
LUB	Monahans
LUB	Morton
DAL	Mount Pleasant
DAL	Mount Vernon
DAL	Muenster
LUB	Muleshoe
ABI	Munday
HOU	*Nacogdoches*
AUS	Navasota
HOU	Nederland
SA	New Braunfels
FW	Nocona
FW	North Richland Hills
LUB	*Odessa*
FW	Olney
HOU	*Orange*
HOU	Palacios
DAL	Palestine
AMA	*Pampa*
AMA	Panhandle
DAL	Paris
HOU	*Pasadena*
SA	Pearsall
AMA	Perryton
FW	Pilot Point vols 3
HOU	Pineland
DAL	Pittsburg
LUB	Plains
LUB	*Plainview*
DAL	*Plano*
HOU	*Port Arthur*
COR	Port Lavaca
HOU	Port Neches
LUB	Post
FW	Quanah

SYSTEM MEMBER LIBRARIES (CONT'D)

MRS	LIBRARY
LUB	Rankin
COR	Raymondville
DAL	*Richardson*
FW	Richland Hills
HOU	*Richmond*
FW	River Oaks
ABI	Robert Lee
COR	Robstown-Alpha Municipal per capita 3
COR	Robstown - Nueces County
AUS	Rockdale
COR	Rockport
DAL	Rockwall
ABI	Rotan (new) vols 1
AUS	Round Rock
DAL	Rusk
FW	Saginaw
ABI	*San Angelo*
SA	SAN ANTONIO
HOU	San Augustine
EP	Sanderson
AUS	*San Marcos*
COR	*San Patricio County Library System*
SA	*Seguin*
LUB	Seminole
FW	Seymour
AMA	Shamrock
DAL	*Sherman*
HOU	Silsbee
AUS	Smithville
ABI	Snyder
HOU	Sour Lake* per capita
AMA	Spearman
ABI	Stamford
FW	Stephenville
AMA	Stratford
DAL	Sulphur Springs
ABI	Sweetwater
AUS	Teague
AUS	*Temple*
DAL	Terrell
DAL	*Texarkana*
HOU	*Texas City*
HOU	Trinity
AMA	Tulia
DAL	*Tyler*
SA	Uvalde
EP	Van Horn
FW	Vernon
COR	*Victoria*
HOU	Vidor
AUS	*Waco*
HOU	Wallis
DAL	Waxahachie
FW	*Weatherford** book volumes
HOU	Weimar
AMA	Wellington vols 2
HOU	*Wharton*
AMA	Wheeler
DAL	Whitesboro
FW	White Settlement vols 2
DAL	Whitewright vols 2
HOU	Woodville
DAL	Wylie
COR	Yoakum
COR	Yorktown

10 MRC's
58 Area Libraries
220 Community Libraries
288 Total System Members

THE TEXAS LIBRARY SYSTEM

General Background

In 1969, the Texas legislature passed the landmark State Library Systems Act which was the culmination of years of planning by the Texas Library Association and the Texas State Library. With the passage of this Act, the importance of the public library as a vital information delivery system responsive to the education, informational, and cultural demands of a growing Texas population was underscored. Passage of the Act further signaled the Legislature's receptiveness to appropriate funds for the development of regional library systems.

The State Library Systems Act stemmed from the "Skeletal Plan for State-Wide Library Development," prepared by the Texas Library Association to foster the cooperative development of libraries. Based on the premise that no library has all of the in-house resources adequate to serve the complete needs of its constituency without the resources of other libraries, the Act was designed to alleviate, on a regional basis, the problems created by the uneven distribution of resources and services in the state.

At the time that the state system was organized, Texas was divided into ten regions, each of which contained a large urban public library designated as the headquarters (Major Resource Center) for the region's system operations. These ten Major Resource Center (MRC) libraries receive an annual contract from the Texas State Library based on a plan of service developed by the system staff, member librarians, and a system advisory council (consisting of six lay representatives),

which enables them to perform certain cooperative services of benefit to all the libraries of their respective systems. The service programs of the system vary one to another, depending upon the unique characteristics and needs of the particular region.

The governing body of the Texas Library System is the Texas Library and Historical Commission, which is also the governing body of the Texas State Library. Accountable to the Governor and the Texas Legislature for the effective administration of the system's programs, the Commission biennially approves rules and regulations for the administration of the system.

The State Library Systems Act Advisory Board is appointed by the Texas Library and Historical Commission and advises the Commission and the Texas State Librarian on policy matters involving accreditation of system member public libraries; development of criteria for system membership; and review of programmatic guidelines for evaluating system plans of service and long-range plans.

Inherent in the systems concept in Texas is a respect for the autonomy of the individual library, combined with a recognition that the strength of each library's service program is predicated on the strengths of all public libraries in the state. By offering an opportunity for libraries to share resources and expand their services through programs they help design on the regional level, Texas citizens should be provided with greatly improved services from their public library.

System Programs

As stated, the ten regional system offices are required to develop with the advice and approval of the MRC Director, member librarians, and the system advisory council, an annual plan of service which must, in turn, be submitted to and approved by the Texas State Library. Programs that are a part of each system plan are developed based on the

assumption that sharing resources results in increasing services while decreasing costs. For instance, many of the systems offer cooperative purchasing programs for the benefit of all of the member libraries of the system. Because all orders for materials are handled centrally, the systems are able to negotiate sizeable discounts with wholesale vendors. In some cases, this discount also extends to member libraries of the system for materials purchased with local funds. For the typical small Texas public library, this discount is substantially higher than what it could negotiate locally. Through the centralized acquisitions programs, Texas public libraries have increased their library material collections through the purchase of 148,694 materials in 1975; 216,951 materials in 1976; 287,923 materials in 1977; and 261,402 materials in 1978.

The State Library System Program also benefits libraries by providing specialized services that would be much too costly for smaller communities to provide otherwise. For example, all ten regional library systems provide access to extensive film collections from which public libraries may borrow. Because of the extremely high cost of providing film service, only a handful of large, metropolitan libraries were able to circulate films to their patrons prior to the advent of the systems program; now, however, all system member libraries can loan films to individuals and civic groups, or make these films available through local public library programming. Since 1975, the number of persons viewing system films has increased from 197,615 to 3,690,270.

Technical assistance and personal consultation are two other services provided by the systems to local library staffs, board members and public officials. Worksnops, on-site consultations, and training manuals also are regularly offered by all ten systems to upgrade the skills of people involved in local libraries. In fiscal year 1978, 79,210 persons received technical assistance and 9,304 hours of continuing education were logged through workshop participation.

Library systems also provide Texas' larger communities with special services and programs which would otherwise be difficult to afford under tight local budgets. Two systems are currently engaged in planning and operationalizing automation projects which will produce union catalogs of the bibliographic holdings of participating libraries. Spinning off from automation projects will be computerized circulation systems and improved means of sharing library materials among libraries. These projects utilized existing technology and lower the local library's investment in expensive computerization efforts.

Other services which are made available through some of the Texas systems include printing and public information programs; assistance in adult and children's programming, extension loan and rotating cassette collections, and a speaker's bureau. In FY 1979, all ten regional systems will continue to extend Books-by-Mail to the rurally isolated in counties without public library services. This service, in which books are mailed directly to the homes of rural citizens, is also made available to homebound persons in both rural and urban areas.

System Funding

Although the Texas Library System was established by the state legislature in 1969, funding was not made available until 1971, when $50,000 was appropriated by the Texas legislature. With this appropriation, only minimal activity was possible and systems development remained relatively dormant.

To test the viability of the systems concept, the Texas State Library awarded $ 1,766,288 in federal Library Services and Construction Act Title I funds on a formula basis[1] to the ten regional systems in FY 1975. In that year 233 public libraries (serving 83.3 percent of the state's population) participated in system programs.

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[1]See State Library System Act, Vernon's Annotated Civil Statutes Article 5446a as amended by Senate Bill 383, Sec. 17 (e).

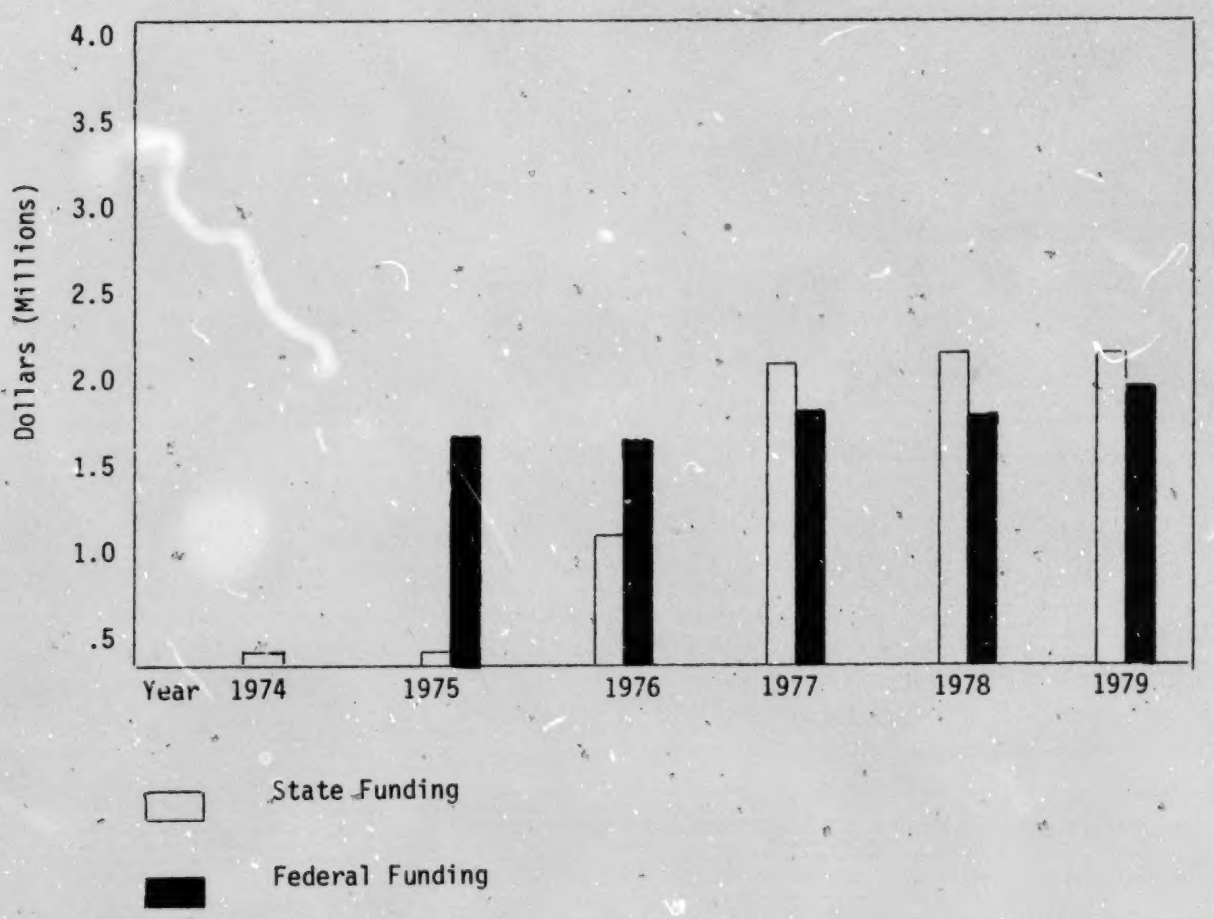
Then, in SFY 1976, the system received the first meaningful state appropriation in the amount of $1,083,066. Together with the federal appropriation for that year of $1,716,934, the systems expanded the programs offered to include 16mm film-lending libraries; books-by-mail programs; and a reference back-up service. The number of member libraries participating in the system increased to 247 with 86.02 percent of the state's population residing in communities served by member libraries.

Total system funding in SFY 1977 reached an unprecendented $3,920,000, including $2,059,898 in state funds and $1,860,102 in federal funds. Approximately 55.58 percent of the systems's budgets in this fiscal year was allocated to collection development; of this amount $832,005 or 38.14 percent was budgeted to upgrade the holdings of the ten libraries designated as Major Resource Centers. Approximately 20.54 percent was allotted for 16mm films and audiovisual equipment while the books-by-mail programs received 3.02 percent of system funds. Other programs initiated during this fiscal year included oral history taping programs and a speaker's bureau. The number of member libraries continued to increase with 268 libraries certified for membership in SFY 1977.

Of the $3,920,000 granted to systems in SFY 1978, $2,134,803 was state appropriated, and $1,785,197 was appropriated from LSCA Title I. This level of state funding was 54.45 percent of the total system funding for the year - a significant increase from the $50,000 originally appropriated by the state in 1971. Services were expended in each system to include service to unserved counties, as mandated by the newly-adopted Rules and Regulations for the Fourth Biennium of the Library Systems Act. A total of 282 public libraries were qualified for membership during this fiscal year.

Again, system funding remains constant at $3,920,000 for the State Fiscal Year 1979 ($2,103,380 was state appropriated and $1,816,620 was appropriated from federal LSCA Title I funds). Automated circulation projects continued in at least two systems, as well as other more traditional programs such as extension loan collections, reciprocal borrowing, collection development and film-lending libraries. A total of 288 public libraries are participating in the the Texas Library System for this fiscal year.

Table I. State and Federal Funding Levels, 1974 - 1979



System Membership

To become a member of the Texas Library System, a public library must meet minimal criteria relating to local per capita support, number of books owned, number of hours of weekly public service, and staffing. Participating libraries must be annually accredited as system members and meet minimum criteria for six classifications of public libraries based on population served.

OUTLINE OF CRITERIA FOR MEMBERSHIP

Requirements for All Member Libraries	Must provide library service at no charge. Must file a statement saying no person shall be denied any library service because of race, creed, or national origin.	Be a legally established Library File a current and complete annual report with the Texas State Library Receive at least 50 percent of the funds required for system membership from city and/or county appropriations May not decrease per capita support

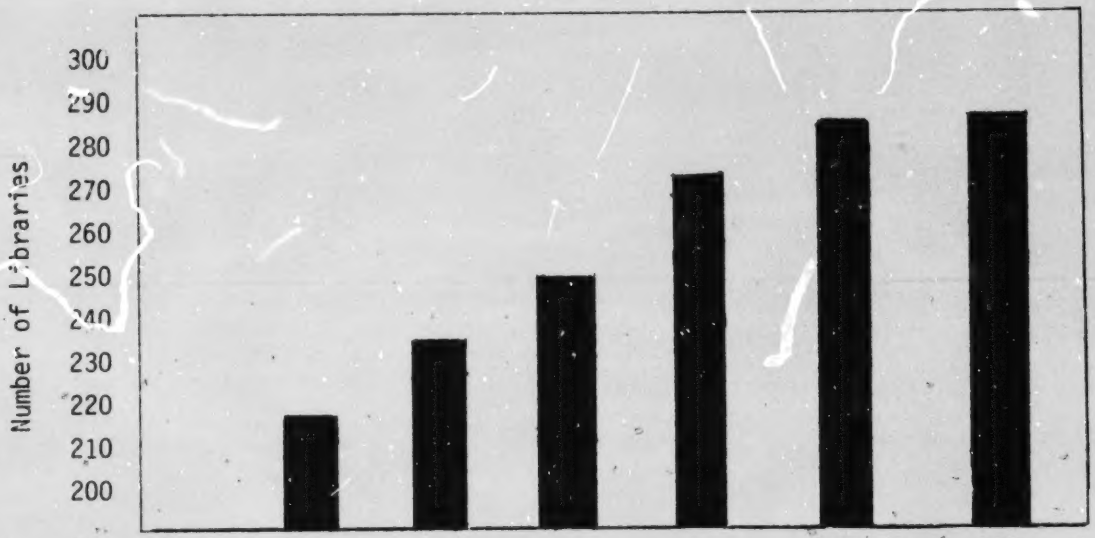
	Per Capita Support	Book Collection	Hours of Access	Staff
Major Resource Center	$2.00	100,000 volumes	60 hours per week	A staff adequate to meet essential functions, including one professional assigned full-time to system duties with adequate support staff
Area Library (A library serving more than 25,000 people must qualify as an area library.)	$1.50	25,000 volumes	40 hours per week	A staff adequate to meet essential functions, including one professional librarian
Community Library	$1.00 per capita or $5,000, which ever is greater	10,000 volumes	30 hours per week if serving more than 10,000 persons; 20 hours per week if serving fewer than 10,000 persons	

The chart above simply summarizes criteria for system membership. Full explanations of these criteria as well as policy statements on provisional and probational membership are included in the Rules and Regulations.

All member libraries must: (1) be legally established as public libraries; (2) file an annual report/system membership application with the Texas State Library; (3) provide service at no charge to all persons regardless of race, creed, or national origin; and (4) receive at least 50 percent of the funds required for system membership from city or county appropriations.

The following graph, which shows the number of member libraries since 1974 (the year preceeding the first year of significant funding) deomonstrates the increased participation of public libraries in the State Library System.

Table 5. Number of System Member Libraries By Year, 1974 - 1979



Year	1974	1975	1976	1977	1978	1979
Member Libraries	218	233	247	268	282	286

System Staff and Programs

BIG COUNTRY LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ada Howard
SYSTEM OFFICE ADDRESS:	202 Cedar Street Abilene, Texas 79189
TELEPHONE NUMBER:	915/673-2311 (System Office) 915/677-8322 (Film Program
INTERLIBRARY LOAN LIBRARIAN:	Lila Jefferson
INTERLIBRARY LOAN OFFICE ADDRESS:	202 Cedar Street Abilene, Texas 79189
TELEPHONE NUMBER:	915/673-8761
HEADQUARTERS LIBRARY:	Abilene Public Library 202 Cedar Street Abilene, Texas 79189

SYSTEM ADVISORY COUNCIL:

Mr. W. Willis Cox, Chairman
P.O. Box 2000
Abilene, Texas 79604

Mr. Glen Coon, Vice-Chairman
P.O. Box 26
Loraine, Texas 79532

Ms. Helen Croft, Secretary
Box 735
Proctor, Texas 76468

Mr. Joe W. Blagg
2202 Belmeade
Brownwood, Texas 76801

Ms. Vesta Harrison
1310 Landon
Stamford, Texas 79553

Ms. Annette Lasater
2520 Lindenwood
San Angelo, Texas 76901

BIG COUNTRY LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Ada M. Howard System Coordinator	In charge of System Administration, consulting, continuing education; edits newsletter.
Vacant Consultant	Consulting, collection development.
Lila Jefferson Interlibrary Loan Librarian	Administers the Interlibrary Loan Department
Shay Bennett Film Librarian (Abilene Public Library)	Manages system film program.
Darlene Barnett Senior Library Assistant	System secretary and collection development assistant.
Mary Ann Smith Interlibrary Loan Clerk	TWXing, in-house searches, assists ILL librarian as needed.
U.V. Tucker Library Assistant	Books-by-mail and A-V assistant
Debbie Davis ILL Page (part-time)	Sends and opens packages, performs other tasks as assigned.
Becky Gardner System Page (part-time)	Shelving; packing and unpacking, sending and checking in books; supervised clerical tasks.
Sherry Hurlery System Page (part-time)	Shelving; packing and unpacking; sending and checking in books; supervised clerical tasks.
Janie Amaya System Page (part-time)	Sending and receiving films, supervised clerical tasks in film department.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Abilene *Abilene Public Library*	97,853	Fully-Qualified	-
Area Libraries			
Brownwood *Brownwood Public Library*	25,877	Fully-Qualified	-
San Angelo *Tom Green County Library System*	71,047	Fully-Qualified	-
Community Libraries			
Baird - New Member *Callahan County Library*	5,570	Provisional-1st year	Per Capita Support
Big Lake *Reagan County Library*	3,239	Fully-Qualified	-
Brady *F.M. (Buck) Richards Memorial Library*	8,571	Fully-Qualified	-
Coleman *The Mrs. J.A.B. Miller Public Library*	8,978	Fully-Qualified	-
Colorado City *Mitchell County Public Library*	9,073	Fully-Qualified	-
Comanche *Comanche Public Library*	7,667	Fully-Qualified	-
Jayton *Kent County Library*	1,434	Provisional-2nd year	Book Volumes
Junction *Kimble County Library*	3,904	Fully-Qualified	-
Mason *Mason County Free Library*	3,356	Fully-Qualified	-
Munday *City County Library*	5,972	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Robert Lee *Coke County Library*	3,087	Fully-Qualified	-
Rotan - New Member *Rotan Public Library*	6,344	Provisional-1st year	Book Volumes
Snyder *Scurry County Library*	15,760	Fully-Qualified	-
Stamford *Stamford Carnegie Library*	4,558	Fully-Qualified	-
Sweetwater *County-City Library*	16,220	Fully-Qualified	-
Total Population Served By Member Libraries	299,510		

1 - Major Resource Center Library
2 - Area Libraries
15 - Community Libraries
18 - Member Libraries

BIG COUNTRY LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

In the Administration, Consulting, and Continuing Education Program, all system programs and related matters are planned, administered and evaluated. Technical assistance is offered to all libraries in the region through on-site visits and mail and telephone correspondence. Librarians in member libraries may attend workshops, receive reimbursement for attending ALA accredited library schools full-time, and confer with special consultants in selected fields. The system will also co-sponsor a Regional Basic Library Skills Workshop with other systems to be held in the spring of 1979. A system newsletter will be produced and a Union List of Large-Type Books will be updated. The system expects to add one new member library and the staff will concentrate on assisting non-member libraries to become legally established.
Total Cost: $48,296.

Realizing that the Film Service provides an important educational medium for a wide variety of needs, the Big Country Library System will continue to make 16mm films available to all area libraries (member and non-member) on a spot-booking basis. Input on selection of new purchases will be solicited from member libraries at system sponsored preview sessions held at least once a year. Approximately 1,000 copies of the updated Film Catalog will be printed and distributed during the year and each member library will receive a 16mm film projector (optional A-V equipment is available for libraries who already own a 16mm film projector). A projected 120,000 persons will view films during the fiscal year.
Total Cost: $35,245.

The system will continue the Audio-Visual Services to public libraries in the region by purchasing additional sound filmstrip kits, which will be rotated among member libraries quarterly (librarians are given the option each year on whether or not to rotate the collections). Purchases, made with the input of member librarians, will be expanded this year from educational and recreational filmstrips (primary areas of purchases in the past) to a wider range of topics. In all, approximately 1,000 sound filmstrips will be purchased, along with a filmstrip projector for each new member. It is projected that 1,000 Texans will view 200 filmstrips each month.
Total Cost: $19,007.

The Books by-Mail Program will continue to serve individuals where public library service is not available. Approximately 3,500 catalogs and supplements will be distributed to all rural and city boxholders in

two unserved counties and in two counties with established city libraries receiving no county support. The service will be expanded to include shut-ins or homebound patrons through more publicity and through contacts with the Council of Governments' Aging Agencies. Purchases for this program will include 3,500 new paperback volumes with circulation expected to reach 600 per month.
Total Cost: $13,580.

As a part of the Local Collection Development Program, the system will compile and print a basic selection list of available recommended materials for an aid to book selection and purchase several professional journals for each member library. Collection development funds will be distributed according to the formula (which provides incentives for local spending) as approved by the system advisory council. Approximately 5,000 volumes will be purchased. New features of the program this year include promotion of direct area loans. The system will increase a library's allocation for collection development by $5.00 for each "non-resident" card issued in the previous year if the library agrees to let any resident in the Big Country Library System check out materials directly and free of charge. The legal establishment of non-member libraries will be promoted by increasing the allocation of collection development funds for each non-member library that becomes legally-established.
Total Cost: $54,313.

The System Collection Program will allow member and non-member libraries to borrow books from the system's two rotating collections. The Extension Collection, made up of heavy demand materials such as new fiction, children's books, westerns, large-type books, and professional librarianship materials, provides a basic public library collection to supplement local collections. Approximately 500 volumes will be purchased for this collection, with 400 volumes rotating to member and non-member libraries each month. The Aging Collection will provide special materials for nursing homes and will serve primarily patrons over 65 years of age. Approximately 75 nursing homes will be able to request a basic rotating collection of large-type materials, including picture books and local history materials which are of interest to nursing home residents. The system will purchase 500 large-type books for this collection, and 400 volumes will be circulated to member or non-member libraries each month. In turn, libraries will circulate the books to patrons 1,000 times each month.
Total Cost: $23,963.

The Public Information Program will inform the citizens of the Big Country Library System of the many library services offered by member libraries. News releases will be prepared by the system staff for distribution to all local papers regarding system services such as: films, book purchases, books-by-mail, workshops and large-type books. The system will also produce and distribute plastic book bags with a library promotional design; distribute public relations materials produced by the Texas Library Association and posters and bookmarks for National Book Week and National Library Week; and distribute purchased television and radio announcements throughout the area.
Total Cost: $6,088.

TEXAS PANHANDLE LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ms. Jane Ulrich
SYSTEM OFFICE ADDRESS:	P.O. Box 2171 Amarillo, Texas 79189
TELEPHONE NUMBER:	806/378-3000, ext. 2265
INTERLIBRARY LOAN LIBRARIAN:	Mr. Carlton Moyers
INTERLIBRARY LOAN OFFICE ADDRESS:	P.O. Box 2171 Amarillo, Texas 79189
TELEPHONE NUMBER:	806/374-2921
HEADQUARTERS LIBRARY:	Amarillo Public Library P.O. Box 2171 Amarillo, Texas 79189

SYSTEM ADVISORY COUNCIL:

Mrs. Judy Renick, Chairman
P.O. Box 36
Canadian, Texas 79014

Mrs. Helen Eades, Vice-Chairman
402 Douglas
Hereford, Texas 79045

Mrs. Lucy O'Brien, Secretary
1021 S. Lamar
Amarillo, Texas 79102

Mrs. Joe Franklin
1809 N. Russell
Pampa, Texas 79065

Mr. Steve Messenger
107 Palomino
Amarillo, Texas 79106

Mrs. Jean Wilkerson
1524 Lancelot
Borger, Texas 79007

TEXAS PANHANDLE LIBRARY SYSTEM (CONT'D)

Joyce Marie Boston System Artist (half-time)	Prepares artwork in varied formats for member libraries and for system-wide publicity.

TEXAS PANHANDLE LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Jane Ulrich System Coordinator	Plans, budgets, administers, and evaluates system programs; develops continuing education programs; edits newsletter; coordinates public relations program; supervises system and ILL staff.
Glenda C. Collins Consultant and Bibliographer	Consults with area libraries; responsible for Collection Development program; develops continuing education programs with coordinator; prepares and edits system bibliographies; selects for and maintains Professional Collection; organizes public relations projects; assists Coordinator.
Carlton Moyers Interlibrary Loan Librarian	Administers and supervises interlibrary loan program; bibliographic verification; statistical and other reporting; reference work with subject requests; consults with area librarians.
Terri Jolly Interlibrary Loan Assistant	Takes requests; checks catalog; operates teletype; maintains files; locates material; photocopying; processes incoming and outgoing mail.
Allura Logan Clerical Assistant	Typing; photocopying; filing; answers phone; maintains rotating cassette tape packets and poster collection; responsible for incoming and outgoing mail; general clerical duties.
Mary Foster Books-by-Mail/ Collection Development Clerk	Works half-time in TPLS office handling Books-by-Mail program; half-time in library's business office keeping books for system grant funds.
Gloria Lang Audio Visual Department Clerk	Inspects, cleans, repairs, and circulates 16mm films to area libraries and MRC patrons; takes requests by phone or mail; other clerical duties under supervision of AV Librarian.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Amarillo *Amarillo Public Library*	131,044	Fully-Qualified	-
Area Libraries			
Pampa *Lovett Memorial Library*	25,558	Fully-Qualified	-
Community Libraries			
Borger *Hutchinson County Library*	24,443	Fully-Qualified	-
Canadian *Hemphill County Library*	3,084	Fully-Qualified	-
Canyon *Canyon Public Library*	8,333	Fully-Qualified	-
Clarendon - New Member *Gabie Betts Burton Memorial Library*	3,641	Provisional-1st year	Book Volumes
Dalhart - New Member *Dallam County Public Library*	8,794	Provisional-1st year	Book Volumes
Dimmitt *Rhoads Memorial Library*	10,394	Fully-Qualified	-
Dumas *Kilgore Memorial Library*	14,060	Fully-Qualified	-
Friona *Friona Public Library*	3,111	Fully-Qualified	-
Hereford *Deaf Smith County Library*	18,999	Fully-Qualified	-
McLean *Lovett Memorial Library*	1,391	Fully-Qualified	-
Panhandle *Carson County Public Library*	6,358	Fully-Qualified	-
Perryton *Perry Memorial Library*	9,704	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Shamrock *Shamrock Public Library*	4,524	Fully-Qualified	-
Spearman *Hansford County Library*	4,640	Fully-Qualified	-
Stratford *Sherman County Public Library*	3,657	Fully-Qualified	-
Tulia *Swisher County Library*	10,373	Fully-Qualified	-
Wheeler *Wheeler Public Library*	1,910	Fully-Qualified	-
Wellington *Collingsworth County Library*	4,755	Provisional-2nd year	Book Volumes
*High Plains Bookmobile**	7,398	-	-
Total Population Served By Member Libraries	306,171		

Member Libraries by Size:

1 - Major Resource Center Library
1 - Area Library
18 - Community Libraries
20 - Member Libraries

*The High Plains Bookmobile is a member of the West Texas Library System; however, one of the counties served by the bookmobile is in the Texas Panhandle Library System (Parmer). That county's population is accredited to the Texas Panhandle Library System.

TEXAS PANHANDLE LIBRARY SYSTEM

ABSTRACTS OF SYSTEM PROGRAMS

STATE FISCAL YEAR 1979

The Administration, Consulting, and Continuing Education Program includes the staff of the system office who plan, administer and evaluate the programs of the system with the assistance of the system advisory council. Technical assistance and continuing education will be provided for librarians, trustees, and public officials through on-site visits to member and non-member libraries, workshops, advisory council meetings, system business meetings, and the acquisition and circulation of professional librarianship materials to library staffs. The system will provide reimbursement to librarians who attend library-related courses at an area junior college and will co-sponsor a Basic Skills Institute for system member librarians.
Total Cost: $47,900.

The Collection Development Program increases the quantity and improves the quality of printed resources within the system through the centralized purchasing of printed library materials for member libraries at the same discount rate received by the Major Resource Center library. Approximately 4,700 volumes will be purchased by member libraries according to a collection development formula that includes incentives for increasing local materials budgets. In addition, the library will promote temporary and permanent area loans from the Major Resource Center library and will give libraries the opportunity to subscribe to a rental book service.
Total Cost: $91,112.

The Film Service will circulate films from the system film collection and the Amarillo Public Library free of charge to member libraries on a spot-booking basis and through the circulation of film packets on a regular basis. It is projected that at least 2,000 films will be circulated for viewing by 830,000 persons. To meet this continuing patron demand for audio-visual materials, 12 new films will be added to the collection during the year.
Total Cost: $16,414.

The Cassette Tape Service offers free cassette tapes to patrons of member libraries through the circulation of tapes from the MRC library collection and rotating packets. Approximately 840 tapes from the MRC collection will be placed on area loan to member libraries during the year while 5,900 cassette tapes will circulate to system residents. Plans have been made to purchase approximately 40 cassettes to enrich the MRC core collection.
Total Cost: $1,327.

To make citizens of the Panhandle of Texas more conscious of the systems concept of library service and the value of library cooperation in building better library service, the Publicity and Public Relations Program will (1) assist in the operation of a library booth at the Tri-State Fair to be manned by member librarians; (2) provide an artist and funds for printing of individual public relations materials; and (3) publish a bi-monthly newsletter.
Total Cost: $11,526.

The Books-by-Mail Program will bring library service to a potential 10,000 boxholders in the Texas Panhandle Library System that are not served by any public library. Approximately 3,000 new paperback books will be added to the Books-by-Mail collection while 12,000 catalogs and supplements will be distributed to potential users of this service. The projected circulation for this project is 7,000 volumes.
Total Cost: $15,655.

The Reciprocal Borrowing Program encourages free access for citizens to book holdings in neighboring libraries through monetary reimbursement of book loans made by system member libraries. This service is instituted by the adoption of reciprocal borrowing agreements between member libraries. With 20 system member libraries participating in the program during the year, circulation is expected to reach 4,800.
Total Cost: $800.

CENTRAL TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Mrs. Biruta Celmins Kearl
SYSTEM OFFICE ADDRESS:	Box 2287 Austin, Texas 78768
TELEPHONE NUMBER:	512/474-5355
INTERLIBRARY LOAN LIBRARIAN:	Ms. Carolyn Simon
INTERLIBRARY LOAN OFFICE ADDRESS:	Box 2287 Austin, Texas 78768
TELEPHONE NUMBER:	512/472-0299
HEADQUARTERS LIBRARY:	Austin Public Library Box 2287 Austin, Texas 78768

SYSTEM ADVISORY COUNCIL:

Mr. J.B. Nickells, Chairman
212 Cypress
Luling, Texas 78645

Mrs. Janis Tibbits, Vice-Chairman
1803 Egger Street
Round Rock, Texas 78664

Dr. Doris Webb, Secretary
Box 397 W. Star Route
Burnet, Texas 78761

Mr. John Estes
217 First National Bank Building
Waco, Texas 76701

Mrs. Virginia Keith
Route 2, Box 337
Belton, Texas 76513

Mr. Sam G. Whitten
Graduate School of Library Science
University of Texas at Austin
Austin, Texas 78712

CENTRAL TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Biruta Celmins Kearl System Coordinator	Coordinates all system activities. Plans and administers programs. Hires and supervises system and ILL staff. Writes proposals, budgets and reports. Provides consultant services.
Karen A. Smith Collection Development Consultant (Librarian II)	Provides consultant service. Prepares specialized bibliographies. Supervises Purchasing Program and Resource Sharing Program.
Peggy Jemelka Children's and Outreach Services Consultant (Librarian II)	Provides consultant service. Prepares specialized bibliographies. Supervises Books-by-Mail Program and Film Program.
Mary Elton Administrative Aide (Library Clerk B)	Edits system newsletter. Assists coordinator and consultants on workshops and special projects. Processes correspondence; types; maintains office.
Corinne Barho Purchaing Program Clerk (Clerk B - half-time)	Monitors orders and invoices and maintains records for Purchasing Program. Prepares purchase orders. Works on special projects as necessary.
Hendle Rumbaut Library Information Assistant (Clerk B)	Assists Public Information Specialist (on Austin Public Library staff) in preparation of publicity and public relations materials for CTLS public relations program.
Margaret Mendez Books-by-Mail Clerk (Clerk A)	Processes requests for the Books-by-Mail Program. Maintains records and handles general correspondence for the Program.
Carolyn Simon Interlibrary Loan Librarian (Librarian II)	Overall responsibilty for supervision of the ILL department, its staff, and its output.

CENTRAL TEXAS LIBRARY SYSTEM (CONT'D)

Debi Morris Library Clerk (Clerk B)	Assistant to ILL librarian. Primary verifier. Searches locations, handles reserves, periodical and documents requests. Records requests.
Rebecca Otis Clerk A	Chief TWX operator. Processes mail. Maintains files, notifies patrons, and records requests.
Patrick Kelly Clerk A	Back-up TWX and OCLC operator, Processes mail. Notifies patrons. Maintains files and records requests.
Mabel Sikes Clerk A (half-time)	Back-up TWX and OCLC operator. Processes mail. Notifies patrons. Maintains files and records requests.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Austin *Austin Public Library*	295,516	Fully-Qualified	-
Area Libraries			
Bryan *Bryan Public Library*	57,978	Fully-Qualified	-
Killeen *Killeen Public Library*	35,507	Fully-Qualified	-
San Marcos *San Marcos Public Library*	25,441	Fully-Qualified	-
Temple *Temple Public Library*	33,431	Fully-Qualified	-
Waco *Waco Public Library*	147,553	Fully-Qualified	-
Community Libraries			
Bartlett *Teinert Memorial Public Library*	1,622	Provisional-2nd year	Book Volumes
Bastrop *Bastrop Public Library*	3,112	Fully-Qualfied	-
Belton *Belton City Library*	8,696	Fully-Qualfied	-
Brenham *Nancy Carol Roberts Memorial Library*	18,842	Fully-Qualified	-
Burnet *Herman Brown Free Library of Burnet County*	11,420	Fully-Qualified	-
Caldwell *Harrie P. Woodson Memorial Library*	2,308	Fully-Qualified	-
Cameron *Cameron Public Library*	10,889	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Copperas Cove *Copperas Cove Public Library*	24,685	Fully-Qualified	-
Fairfield *Fairfield Library Association, Inc.*	2,074	Fully-Qualified	-
Gatesville *Gatesville Public Library*	10,626	Fully-Qualified	-
Georgetown *Georgetown Public Library*	6,395	Fully-Qualified	-
Giddings *Rufus Young King Library*	2,783	Fully-Qualified	-
Hearne- New Member *Smith-Welch Memorial Library*	4,982	Fully-Qualified	-
Hillsboro *Hillsboro City Library*	7,224	Fully-Qualified	-
Kyle *Kyle Community Library*	2,201	Fully-Qualified	-
La Grange *La Grange City Library*	3,092	Fully-Qualified	-
Lampasas *Lampasas Public Library*	5,922	Fully-Qualified	-
Llano *Llano County Public Library*	6,979	Fully-Qualified	-
Lockhart *Dr. Eugene Clark Library*	6,489	Fully-Qualified	-
Luling *Luling Public Library*	4,719	Fully-Qualified	-
Madisonville *Madison County Library*	7,693	Fully-Qualified	-
Marlin *Marlin Public Library*	6,351	Fully-Qualified	-
Mexia *Gibbs Memorial Library*	5,943	Fully-Qualified	-
Navasota *Grimes County Library*	11,855	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Rockdale *Lucy Hill Patterson Memorial Library*	9,139	Fully-Qualified	-
Round Rock *Round Rock Public Library*	2,811	Fully-Qualified	-
Smithville *Smithville Public Library*	2,959	Fully-Qualified	-
Teague *Teague City Library*	2,867	Fully-Qualified	-
Total Population Served By Member Libraries	790,104		

Member Libraries by Size:

1 - Major Resource Center Library
5 - Area Libraries
28 - Community Libraries
34 - Member Libraries

CENTRAL TEXAS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The System Coordination and Continuing Education Program includes a system staff that plans, administers, and evaluates system programs with the advice of the system advisory council. Technical assistance and continuing education will be extended to member library staffs, library boards, and lay people through on-site consultations, mail and telephone correspondence, workshops (including a Basic Skills Institute co-sponsored with the Houston Area Library System); system advisory council and business meetings; acquisition and circulation of professional librarianship materials; and the publication of a monthly system newletter. New to the program this year is a consultant for children's and outreach services who will make on-site visits, provide technical assistance to librarians and who will prepare specialized bibliographies.
Total Cost: $90,276.

The Collection Development Program strengthens the resources of member libraries through the acquisition of materials and equipment through the system office. Incentives for increasing local materials budgets of member libraries are included in the formula for apportioning system collection development funds. Two options are made available with regard to collection development allocations: (1) Up to 15 percent of each member library's allocation may be used to pay for some project which will be of lasting value to that library such as management consulting or tuition reimbursement; and (2) up to 20 percent of each allocation may be used to buy pre-bound children's books through a special program. To continue accessibility to the MRC library holdings, one copy of the microform catalog will be distributed each month to the 34 member libraries. Microfiche readers will be purchased for new members (readers were purchased for all members in SFY 1978).
Total Cost: $206,091.

This fiscal year the system began building its own 16mm Film Library. (The system had contracted with other systems for film service in the past.) Films will be provided to member libraries on a spot-booking basis. Total Cost: $19,500.

The Books-by-Mail Program will make a centralized collection of approximately 8,800 volumes available through the mail to the rurally isolated, institutionalized, and homebound residents of Central Texas. During SFY 1979, 18,000 annual catalogs and 3,600 supplements will be distributed by mass mailings and through member libraries to select target groups. An estimated 24,000 circulations are expected for the year.
Total Cost: $25,875.

The Public Relations Program increases the awareness of programs sponsored by the member libraries through the central public relations office staffed by a professional publicity specialist who consults with the system staff and librarians to provide CTLS librarians with packets of publicity materials for library events and services. The Public Relations Office also serves as a source of professional consultant services to librarians in the areas of publicity and public relations. The materials produced include bookmarks, flyers, posters, news releases and public service announcements.
Total Cost: $16,441.

The Resource-Sharing Program consolidates two book collections previously a part of the Collection Development Program - Large Print Circuit and the Spanish Language Deposit Collection - and makes them available to all member libraries.

To assist member libraries in meeting the needs of the elderly in their communities, 35 packets (containing 25 titles) of large print books are circulated to member libraries on an optional basis.

The Spanish Language Deposit Collection consists of 500 titles made available to member libraries on a six-month loan. This collection not only provides member libraries with titles to circulate to their patrons, but also serves as a demonstration collection for librarians who are not familiar with selecting Spanish language materials.
Total Cost: $4,973.

SOUTH TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR: Ms. Beverley G. Van Camp

SYSTEM OFFICE ADDRESS: 505 North Mesquite
Corpus Christi, Texas 78401

TELEPHONE NUMBER: 512/882-6502

INTERLIBRARY LOAN LIBRARIAN: Ms. Pamela Allen

INTERLIBRARY LOAN OFFICE ADDRESS: 505 North Mesquite
Corpus Christi, Texas 78401

TELEPHONE NUMBER:

HEADQUARTERS LIBRARY: La Retama Public Library
505 North Mesquite
Corpus Christi, Texas 78401

SYSTEM ADVISORY COUNCIL:

Ms. Claudia Harrel, Chairman
P.O. Box 1437
Kingsville, Texas 78363

Ms. Patty Mueller, Vice-Chairman
1010 Wilson Building
Corpus Christi, Texas 78476

Ms. Meredith Moore, Secretary
136 South McCampbell
Aransas Pass, Texas 78336

Mr. William Schmidt
P.O. Box 488
Point Comfort, Texas 77978

Ms. Maria Torres
Texas Southmost College
83 Fort Brown
Brownsville, Texas 78520

Ms. Anne Walker
1611 Kerria
McAllen, Texas 78501

Beverley Van Camp System Coordinator Librarian III	Is responsible to the Director of the Corpus Christi Public Libraries for the operation and administration of the South Texas Library System. Formulates and implements annual and long range plan for development of System library services. Prepares budgets and annual grant proposals for the City of Corpus Christi and the Texas State Library. Has general supervision over other System staff, operations, and budget. Prepares reports and oversees keeping of necessary records and statistics. Consults with librarians, library boards, city and county officials in the System. Prepares Advisory Council and System membership meetings. Responsible for a public relations program which explains the purposes, objectives, and services of the System.
Position Vacant Senior Clerk Typist	System Clerk - performs a variety of clerical duties of ordinary difficulty and responsibility. Answers telephone and refers calls to appropriate program module. Collection Development Clerk - keeps accounts of member libraries, handles problems with jobbers. Handles correspondence for System Coordinator, Reference Back-up, and Public Relations Specialist. Handles limited duties in Reference Back-up including answering telephone and taking requests. Keeps files in order.
Kathryn Thomas Administrative Aide Public Relations	Public Relations Specialist. Prepares and carries to completion public relations programs and activities for the South Texas Library System. Prepares copy and graphic design ideas for all promotional materials for the System. Supervises and coordinates printing, publicity distribution, and graphic design services for the System. Devises and implements new forms of advertising as well as the creative implementation and supervision of all electronic media work.

SOUTH TEXAS LIBRARY SYSTEM (CONT'D)

Mary Thames Bundy Librarian II Reference Back-up	Provides answers to questions which cannot be answered at the local level. Provides continuous training to librarians on ways to improve their reference techniques. Supervises, schedules and trains staff. Refers questions to research groups when necessary. Works with Interlibrary Loan Librarians and Corpus Christi Public Library's Information Services staff in discriminating reference questions. Originates forms and compiles statistics. Writes evaluation reports. Makes contact with business and professional community.
Beth Greenberg Librarian Assistant II	Answers telephone and takes down information received from member libraries. Explains procedures of program to librarians calling and does basic question negotiation. Types reports and forms. Answers less complex reference questions from available resources. Refers questions to research agencies. Refers difficult questions to Reference Back-up Librarian.
Armando Vasquez Senior Library Aide Books-by-Mail	Performs all clerical tasks of the Books-by-Mail Program. Answers correspondence from patrons. Collects statistics and compiles monthly report. Handles mailing for items which go directly to the U.S. Post Office.
Gloria Garcia Librarian II Film Library	Is responsible for the operation of the South Texas Library System Film Program and Collection. Supervises and plans system audio-visual services. Prepares policies and procedures. Selects, orders, and catalogs new films. Supervises maintenance and loan of films to system members. Oversees the feature length film rental program. Compiles monthly statistics on the film programs. Consults with member librarians on film services and programs. Writes evaluation reports. Contacts and works with community organizations in selection of films.

SOUTH TEXAS LIBRARY SYSTEM (CONT'D)

Elda Norma Gonzales Principal Library Aide Film Library	Responsible for checking out films, collecting fines, calling patrons concerning overdues. Takes film bookings from area librarians. Prepares schedule of films for the circuit. Handles complaints. Orders and returns preview prints. Supervises film clerks.
Laura Garcia Senior Library Aide Film Library	Answers telephone and books films. Checks films in and out. Does film inspection. Handles mailing to area librarians. Collects fines. Calls on overdue films. Maintains records. Types forms and reports.
Elia Nerios Senior Library Aide Film Library	Answers telephone and books films. Checks films in and out. Does film inspection. Handles mailing to area librarians. Collects fines. Calls on overdue films. Maintains records. Types forms and reports.
San Juanita Rangel Senior Library Aide Film Library	Answers telephone and books films. Checks films in and out. Does film inspection. Handles mailing to area librarians. Collects fines. Calls on overdue films. Maintains records. Types forms and reports.
Pamela Allen Librarian II Interlibrary Loan	Is responsible for interlibrary loan operations. Supervises interlibrary loan operations and staff. Formulates procedures in accordance with Texas State Library Communications Network and Corpus Christi Public Libraries policies. Responsible for statistics, planning, and reporting to the Texas State Library. Performs bibliographic verification for interlibrary loan requests.
Noelia Gonzalez Principal Library Aide Interlibrary Loan	Under direction of the Interlibrary Loan Librarian has responsiblility for the supervision of interlibrary loan requests. Takes requests by telephone and TWX. Does initial bibliographic verification of interlibrary loan requests. Operates TWX and sends messages for interlibrary loans.

SOUTH TEXAS LIBRARY SYSTEM (CONT'D)

Juanita Hayes Principal Library Aide Interlibrary Loan	Under direction of the Interlibrary Loan Librarian has responsibility for the supervision of interlibrary loan requests. Takes requests by telephone and TWX. Does initial bibliographic verification of interlibrary loan requests. Operates TWX and sends messages for interlibrary loans.
Sarah Dankenbring Senior Library Aide Interlibrary Loan	Does initial bibliographic searching. Takes phone requests. Photocopies materials. Serves as back-up TWX operator. Sends correspondence and reports to network members. Processes outgoing and incoming mail.
Maria Gutierrez Senior Library Aide Interlibrary Loan	Does initial bibliographic searching. Takes phone requests. Photocopies materials. Serves as back-up TWX operator. Sends correspondence and reports to network members. Processes outgoing and incoming mail.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Corpus Christi *Corpus Christi Public Library*	204,525	Fully-Qualified	-
Area Libraries			
Alice *Alice Public Library*	33,032	Fully-Qualified	-
Brownsville *Cameron County Library System*	140,368	Fully-Qualified	-
McAllen *Hidalgo County Library System*	176,465	Fully-Qualified	-
Kingsville *Robert J. Kleberg Public Library*	33,844	Fully-Qualified	-
Sinton *San Patricio County Library System*	47,288	Fully-Qualified	-
Victoria *Victoria Public Library*	53,766	Fully-Qualified	-
Community Libraries			
Cuero *Cuero Public Library*	6,956	Fully-Qualified	-
Falfurrias *Ed Rachal Memorial Library*	8,005	Fully-Qualified	-
George West *Live Oak County Library*	6,697	Fully-Qualified	-
Hallettsville *Friench Simpson Memorial Library*	2,712	Fully-Qualified	-
Hebbronville *Jim Hogg County Public Library*	4,654	Probational	Per Capita Support
Port Lavaca *Calhoun County Library*	17,831	Fully-Qualified	-

Library	Population	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Raymondville *Reber Memorial Library*	15,570	Fully-Qualified	-
Robstown *Alpha Municipal Library*	11,217	Provisional-3rd Year	Per Capita Support
Robstown *Nueces County Library*	21,802	Fully-Qualified	-
Rockport *Aransas County Public Library*	8,902	Fully-Qualified	-
Smiley *Gonzales County Library System*	16,375	Fully-Qualified	-
Yoakum *Yoakum Public Library*	5,755	Fully-Qualified	-
Yorktown *Yorktown Public Library*	2,411	Fully-Qualified	-
Total Population Served By Member Libraries	818,175		

Member Libraries By Size:

1 - Major Resource Center
6 - Area Libraries
13 - Community Libraries
20 - Member Libraries

SOUTH TEXAS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The System Development Program provides for a central office to plan, administer and evaluate system programs. Emphasis of this year's program is placed on strengthening the staffs of member libraries through technical assistance provided by telephone, mail, in-person consultation, and workshops held in locations around the system. Non-member libraries will also be targeted through on-site visits and personal consultations with a projection of one non-member library being added to the system this fiscal year. Efforts will be made to involve a greater proportion of member librarians, lay representatives, and advisory council members in the planning process and in the issue of cooperative library systems through system business, advisory council and standing committee meetings.
Total Cost: $44,685.

The Media Program continues to give member libraries the opportunity to borrow short as well as feature length films which can motivate, entertain, educate and inform their patrons. During SFY 1979, the system expects to circulate 16mm films at a rate of 12,000 showings with an estimated viewing audience of 400,000. Also, 5,000 8mm films will be circulated and program packages for film collection usage will be designed for use with multipurpose films.
Total Cost: $167,367.

The Public Relations Program will focus on producing individualized informational materials in a variety of formats on general library services offered by member libraries and system services. A public relations committee whose members represent system libraries will work with the Public Relations Specialist to recommend materials for production, including a film catalog; a system annual report; and posters, bookmarks and brochures, on topics such as interlibrary loan, mail-a-book, reference back-up and media.
Total Cost: $38,472.

The Mail-a-Book Program targets the rural resident box-holders of South Texas who may live as far as 100 miles from a public library. A total of 7,000 catalogs and 4,500 supplements will be distributed, and 6,800 volumes of paperback books will be purchased to support the program. Projected circulation for the program is 1,500 volumes per month.
Total Cost: $25,699.

The Reference Back-Up Service was created to solve several interrelated problems: the need for information by the working community, which is often unaware of the library's resources; the need for

information by a large non-English oriented population for whom traditional printed materials are often irrelevant; and the limitations in most system libraries' reference capabilities which prevent their meeting the above needs and thus improving the library's image. Reference Back-Up Service, by acting as a "last resort" for librarians at the local level, provides patrons with information which would otherwise be unavailable. The centralization of this function in the system office means that prohibitively priced reference services, and non-traditional resources will be provided to all the citizens of South Texas. Thus, the service aspect of Reference Back-Up Service, the answering of reference questions which cannot be answered at the local level, is not just an end in itself. From the form and subject of questions asked, a continual effort will be made to (1) identify underlying deficiencies in reference services; (2) develop a coordinated collection enrichment program; and (3) extend formal and informal technical assistance to the staffs of local libraries. Related to this goal of improving member libraries' reference capabilities is the additional goal of gradually encouraging members to share their own resources and knowledge with the entire system.

Reference Back-Up Service will receive 2,000 questions from member libraries during FY 1979 with an expected fill rate of 90 percent. Statistics will be kept on number of questions received and answered, as well as on turn-around-time (an ideal 15 hours turn-around-time will be maintained as a general goal).
Total Cost: $40,194.

The Collection Development Program enables member libraries to purchase approximately 3,400 books at greater discounts through the system office. Incentives for increasing local materials budgets are included in the formula for apportioning system collection development funds. Libraries having a local budgeted amount for books (and thus receiving a grant allotment) may purchase materials through the vendor, thereby enabling them to receive the benefit of higher purchase discounts, and materials shipped to their libraries at no charge.
Total Cost: $44,103.

NORTHEAST TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ms. Elizabeth Crabb
SYSTEM OFFICE ADDRESS:	1954 Commerce Dallas, Texas 75201
TELEPHONE NUMBER:	214/651-9266
INTERLIBRARY LOAN LIBRARIAN:	Ms. Rita Foudray
INTERLIBRARY LOAN OFFICE ADDRESS:	1954 Commerce Dallas, Texas 75201
TELEPHONE NUMBER:	
HEADQUARTERS LIBRARY:	Dallas Public Library 1954 Commerce Dallas, Texas 75201

SYSTEM ADVISORY COUNCIL:

Ms. Dorothy Hawthorne, Chairman 1510 Ash Commerce, Texas 75428	Ms. Carol Goodman 2602 West Day Denison, Texas 75020
Mr. Ralph Ribble, Vice-President 1012 W. Main Clarksville, Texas 75246	Ms. Kathryn Mann 1103 E. Main Street Henderson, Texas 75652
Ms. Maxie Keys, Secretary 1208 S. Washington Marshall, Texas 75607	Ms. Norma Stanton 500 W. Shady Grove Irving, Texas 75060

NORTHEAST TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Elizabeth Crabb System Coordinator	Plans service programs (annual and long range) with advice and input from system members, council, headquarters staff, and MRC staff. Supervises implementation of service programs through headquarters staff. Learns the problems and needs of system members and translates them into service programs whenever possible.
Position Vacant Collection Development and Resource Sharing Librarian	Supervises and evaluates system's collection development project and evaluates system members' local collections when requested to do so. Designs and implements the Resource Sharing Pilot Project. Provides input in the planning and evaluation of all programs.
Patricia Kralisz Special Services Librarian	Develops and supervises the following system programs: Books-by-Mail, Continuing Education, Public Relations and Programming. Collaborates on the design and implementation for the system film service. Provides follow up consultation for any of the above programs upon request. Provides input in the planning and evaluation of all system programs.
Connie Mungia Headquarters Assistant	Acts as secretary to coordinator and office manager for all headquarters staff. Acts as substitute clerk in all positions.
Kathie Athy Collection Development Clerk	Places all orders for Collection Development materials. Keeps records of funds allocated, encumbered, and expended for CD project. Works with librarians and vendors to solve purchasing problems. Assists with resource sharing project and other programs as needed.

Margo Dempsey Resource Sharing Clerk	Oversees conversion of holdings of Resource Sharing Project libraries. Keeps necessary records and statistics. Places orders for professional collection materials. Serves as secretary to CD and RS librarian. Assists with other programs as needed.
Dan Ellerthorpe Books-by-Mail Clerk	Acts as clerk for Books-by-Mail Service. Responsible for daily operations of service including filling out and mailing requested materials, tabulating statistics, and readers' assistance by phone and mail. Substitutes for secretary to the coordinator when necessary.
JoAnne Spears Film Service Clerk	Acts as a booking clerk for the NETLS/DPL Film Service. Books film reservations by phone, mail and over the counter, tabulates statistics, maintains department shelf list.
Steve McBreen Film Service Clerk	Acts as film inspector for NETLS/DPL Film Service. Inspects, repairs, and maintains 16mm films in collection.

INTERLIBRARY LOAN OFFICES

Rita Foudray Interlibrary Loan Librarian	Supervision of entire interlibrary loan operation, communications with Area and Community librarians, liaison with Texas State Library, bibliographic verification, taking requests from Area and Community libraries, subject requests, etc. TIE representative.
Edna Green Library Associate	Bibliogrpahic verification, statistics keeping, taking requests from Area and Community libraries.
Position Vacant Clerk	Prepares material for patron pick up and return of material to lending library, takes incoming Area and Community library requests, notifies Area libraries when material has been requested through network. Secretarial work for librarian.

NORTHEAST TEXAS LIBRARY SYSTEM (CONT'D)

Louise Jasher Clerk	Checks catalog for holdings, obtains material from branches, prepares photocopy duplication forms, miscellaneous filing, back up on TWX and retrieving material from shelves.
Kimberly Bennett Clerk	TWX operator, verifies bibliographic information in OCLC.
Catalina Martinez Clerk (3/4 time)	Retrieves books and materials from shelf, prepares material for mailing, unpacks returned material.
Sharon Canaday Clerk (½ time)	Retrieves books and materials from shelf, prepares material for mailing, unpacks returned material.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Dallas *Dallas Public Library*	844,401	Fully-Qualified	-
Area Libraries			
Corsicana *Corsicana Public Library*	31,150	Fully-Qualified	-
Dallas *Dallas County Public Library*	94,154	Fully-Qualified	-
Denison *Denison Public Library*	24,923	Fully-Qualified	-
Farmers Branch *Farmers Branch Public Library*	27,492	Fully-Qualified	-
Garland *Nicholson Memorial Library*	81,437	Fully-Qualified	-
Grand Prairie *Grand Prairie Memorial Library*	50,904	Fully-Qualified	-
Greenville *W. Walworth Harrison Public Library*	32,019	Fully-Qualified	-
Henderson *Rusk County Memorial Library*	34,102	Fully-Qualified	-
Irving *Irving Public Library System*	97,260	Fully-Qualified	-
Longview *Nicholson Memorial Public Library*	45,547	Fully-Qualified	-
McKinney *McKinney Memorial Public Library*	26,983	Fully-Qualified	-
Marshall *Marshall Public Library*	44,841	Fully-Qualified	-
Mesquite *Mesquite Public Library*	55,131	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Area Libraries (cont'd)			
Plano *Gladys Harrington Public Library*	31,740	Fully-Qualified	-
Richardson *Richardson Public Library*	48,582	Fully-Qualified	-
Sherman *Sherman Public Library*	29,061	Fully-Qualified	-
Texarkana *Texarkana Public Library*	30,497	Fully-Qualified	-
Tyler *Carnegie Public Library*	97,096	Fully-Qualified	-
Community Libraries			
Allen *Allen Public Library*	3,446	Fully-Qualified	-
Athens *Henderson County Clint W. Murchison Memorial Library*	21,809	Fully-Qualified	-
Bonham *Bonham Public Library*	7,698	Fully-Qualified	
Canton *Van Zandt County Library*	19,898	Fully-Qualified	-
Carrollton *Carrollton Public Library*	13,855	Fully-Qualified	- -
Carthage - New Member *Service League Library*	15,894	Fully-Qualified	-
Clarksville *Red River County Public Library*	14,298	Fully-Qualified	-
Commerce *Commerce Public Library*	13,848	Fully-Qualified	-
Daingerfield *Daingerfield Public Library*	2,630	Fully-Qualified	-
Duncanville *Duncanville Public Library*	14,105	Fully-Qualified	-
Ennis *Ennis Public Library*	11,046	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Gainesville *Cooke County Library*	21,298	Fully-Qualified	-
Gilmer *Upshur County Library*	20,976	Fully-Qualified	-
Gladewater *Lee Public Library*	11,240	Fully-Qualified	-
Jacksonville *Jacksonville Public Library*	9,734	Fully-Qualified	-
Kaufman *Kaufman County Library*	7,136	Fully-Qualified	-
Kilgore *Kilgore Public Library*	19,142	Fully-Qualified	-
Malakoff *Malakoff Public Library*	4,657	Fully-Qualified	-
Mount Pleasant *Mount Pleasant Public Library*	8,877	Fully-Qualified	-
Mount Vernon *Franklin County Public Library*	5,291	Fully-Qualified	-
Muenster *Muenster Public Library*	2,173	Fully-Qualified	-
Palestine *Palestine Carnegie Library*	14,525	Fully-Qualified	-
Paris *Paris Public Library*	23,441	Fully-Qualified	-
Pittsburg *Camp County Library*	8,005	Fully-Qualified	-
Rockwall *Rockwall County Library*	7,046	Fully-Qualified	-
Rusk *Singletary Memorial Library*	4,914	Fully-Qualified	-
Sulphur Springs *Sulphur Springs Public Library*	20,710	Fully-Qualified	-
Terrell *Carnegie Public Library*	24,356	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Waxahachie *Nicholas P. Sims Library*	13,452	Fully-Qualified	-
Whitesboro *Whitesboro Public Library*	2,927	Fully-Qualified	-
Whitewright *Whitewright Public Library*	1,742	Provisional-2nd Year	Book Volumes
Wylie *Wylie Public Library*	4,751	Fully-Qualified	-
Total Population Served By Member Libraries	2,102,240		

Member Libraries by Size:

1 - Major Resource Center
18 - Area Libraries
32 - Community Libraries
51 - Member Libraries

NORTHEAST TEXAS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The General Operations and Consulting Services Program provides for a central staff who plan, administer, and evaluate all system-sponsored programs with the advice of the Major Resource Center library, the system advisory council, and system member librarians. The system office also provides technical assistance and consulting services and sponsors advisory council meetings, system meetings for member librarians, library board members and public officials, and meetings of geographic subcommittees. Unserved and underserved counties are also targeted with on-site consultant visits. In addition, outside consultant services will be made available to several member libraries.
Total Cost: $59,489.

The Books-by-Mail Program targets two service areas in the Northeast Texas Library System: (1) the 4,300 rurally isolated residents in one unserved county; and (2) the homebound residents of the system. Service to these areas has been improved through additional purchases of large-print, soft-bound books for the homebound. The program is publicized through the distribution of catalogs, and the preparation and distribution of news releases and posters. Circulation is expected to reach 22,500 for the project year.
Total Cost: $34,113.

The Continuing Education Program, in an effort to increase continuing education opportunities for library staffs, will offer several workshops, each geared to a specific level of expertise, at various locations around the system (several workshops will be presented in cooperation with the North Texas Library System). A Basic Skills Institute will be presented for system librarians with headquarters staff and area librarians acting as presentors. Also in this program is the publication of a bi-monthly newsletter.
Total Cost: $8,945.

Through the Program Service (1) consumer education is enouraged by purchasing tapes on topics of continuing education and placing copies in participating libraries; (2) traveling exhibits of various sizes are leased for displays in member libraries (expected audience of 8,000); (3) instant film programs developed last year are circulated to member libraries and (4) professionally produced slide/sound presentations are developed for use in orienting new lay representatives, advisory council members, library staffs, trustees, and community groups to the systems concept of library service. Where appropriate, news releases and flyers will be distributed.
Total Cost: $15,154.

The Film Service will provide member libraries in the system unlimited free access to the film collections of the Dallas Public Library, the Northeast Texas Library System (83 new films will be acquired) and the North Texas Library System. Also, film packets will be circulated for a one-month period to member libraries and the system will sponsor four film showcases. Film catalog supplements will be distributed to member libraries and initial steps will be taken toward establishing cooperative film endeavors with the North Central Texas Film Cooperative. Estimated viewers for the year number 150,000.
Total Cost: $57,719.

The Printing Service will privide NETLS members with professionally prepared items from a pre-selected list, and a limited number of materials on National Library Week. In all, approximately 23,500 pieces of material will be supplied to member libraries.
Total Cost: $5,042.

The Collection Development Program will further strengthen library resources in the region through the purchase of print and non-print library materials at a system discount. Allocations for materials are based on an incentive plan which encourages libraries to increase their local materials budgets, including added allotments for libraries that earn one or more increments under the formula. On-site technical assistance in the areas of collection development and evaluation is given, and materials selection lists are provided to member libraries upon request. Also, revision of the Dallas Public Library Adult Book List for Public Library Collections of 50,000 Volumes will be completed and distributed to member libraries, to the regional systems in Texas and to out-of-state libraries.
Total Cost: $466,262.

The Resource-Sharing Project, begun in FY 1977, was designed to determine the feasibility of reciprocal borrowing among member libraries and to provide a viable tool for this procedure in the form of a union catalog used to inform patrons of the system as to the specific location of library materials. During SFY 1979, copies of the microfilm union catalog will be purchased for each participating library, a cumulative catalog will be produced every six months, including additions acquired by all participating libraries, and a manual of lending policies of all participating libraries will be produced.

Participating project libraries will implement reciprocal borrowing and interlibrary loan among themselves. Individual system members will be able to obtain a machine-readable copy of their own holdings for local library automation projects. Statistics will be kept on the number of reciprocal borrowing and interlibrary loan transactions to determine how many interlibrary loan transactions filled by both the Major Resource Center library and forwarded on to the Texas State Library Communications Network could have been filled by the participating libraries.
Total Cost: $62,339.

TEXAS TRANS-PECOS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Mrs. Cathleen Yetter
SYSTEM OFFICE ADDRESS:	501 North Oregon El Paso, Texas 79901
TELEPHONE NUMBER:	915/543-3810
INTERLIBRARY LOAN LIBRARIAN:	*Position Vacant*
INTERLIBRARY LOAN OFFICE ADDRESS:	501 North Oregon El Paso, Texas 79901
TELEPHONE NUMBER:	915/533-3556
HEADQUARTERS LIBRARY:	El Paso Public Library 501 North Oregon El Paso, Texas 79901

SYSTEM ADVISORY COUNCIL:

Dr. James H. Day, Chairman
P.O. Box 42
U.T. - El Paso Station
El Paso, Texas 79968

Mr. Charles McLure, Vice-Chairman
City-County Library
P.O. Box 876
Van Horn, Texas 79855

Mrs. Mary Conners, Secretary
P.O. Box 338
Sanderson, Texas 79848

Ms. Gertrude Goodman
905 East Cincinnati
El Paso, Texas 79902

Mrs. Jane Sager
506 June Avenue
Alpine, Texas 79830

Mrs. Jane Stover
P.O. Box N
Marfa, Texas 79843

TEXAS TRANS PECOS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Cathleen L. Yetter System Coordinator	All administrative, consultant, continuing education duties, supervises staff, in charge of planning and budgeting, cooperative endeavors with El Paso Public Library.
Marilyn Dunham Assistant System Coordinator	Supervises Books-by-Mail program, collection development program, and public information program. Edits newsletter. Assists Coordinator in monitoring system programs.
Vacant Interlibrary Loan Librarian	Searches, verifies, fills ILL requests, operates TWX machine, supervises one Clerk-Typist II, writes articles, may edit newsletter, does correspondence, prepares statistical reports.
Jerry Coleman Secretary	Support staff for System Coordinator and Assistant System Coordinator, makes all arrangements for system activities, assists in supervision of Clerk-Typists, prepares schedules for travel, meetings, etc., for System Coordinator and ILL Librarian, does some research, composes correspondence, does some communications work, prepares mailing.
Hilda Canales Clerk-Typist II Books-by-Mail Program	Receives and fills requests, processes new books received, shelves returned books, composes correspondence, mails films for Audio-Visual Services program, prepares statistics for BBM program, may serve as section typist in absence of secretary.
Jean Hardin Clerk-Typist II Interlibrary Loan	Performs clerical routines associated receiving and processing ILL requests. Operates TWX machine, relaying requests and replies to requests. Prepares materials to be mailed. Files and maintains ILL records.

TEXAS TRANS PECOS LIBRARY SYSTEM (CONT'D)

Betty Booth Library Assistant I	Serves in Acquisitions Section handling ordering of materials selected for MRC or System libraries from Collection Development Fund. Types purchase orders, determines discounts, receives books, corresponds with suppliers.
Virginia O'Hara Library Assistant I	Reserves films for System libraries, prepares films for mailing, inspects films upon return, maintains circulation and damage statistics, types reservation cards and inspection cards.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
El Paso *El Paso Public Library*	322,261	Fully-Qualified	-
Community Libraries			
Alpine *Alpine Public Library*	7,789	Fully-Qualified	-
Fabens *El Paso County Library*	16,006	Fully-Qualified	-
Fort Stockton *Fort Stockton Public Library*	11,411	Fully-Qualified	-
Imperial - New Member *Imperial Public Library*	965	Fully-Qualified	-
Iraan *Iraan Public Library*	1,372	Fully-Qualified	-
Marfa *Marfa Public Library*	4,842	Fully-Qualified	-
Sanderson *Terrell County Public Library*	1,940	Fully-Qualified	-
Van Horn *Van Horn City County Library*	3,42?	Fully-Qualified	-
Total Population Served By Member Libraries	370,006		

Member Libraries by Size:

1 - Major Resource Center Library
8 - Community Libraries
9 - Member Libraries

TEXAS TRANS PECOS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The System Coordination and Consultation Program provides technical assistance by the system staff through mail and telephone contacts, on-site visits, business and planning meetings, and workshops involving member and non-member librarians, trustees and public officials. Librarians attending a regional Basic Skills Institute will be partially reimbursed for travel expenses. The system newsletter will be published quarterly.
Total Cost: $55,993.

The Books-by-Mail Program makes library service available to the 35,000 rurally isolated and homebound residents of the Texas Trans Pecos Library System. Approximately 6,000 paperback books will be added (including Spanish materials for children and adults); 12,000 catalogs will be distributed; and 15,000 books will be circulated.
Total Cost: $27,875.

The Collection Development Program strengthens the system's resources by apportioning system funds for the purchase and/or lease of printed library materials and subscriptions. Approximately 1,300 books will be commercially leased, 30 periodical subscriptions will be received, and 2,000 books will be purchased. Incentives for increasing local materials budgets are included in the formula for apportioning collection development funds.
Total Cost: $55,192.

The Public Information Program will increase citizen awareness of public library service through the printing and distribution to member libraries of approximately 10,000 pieces of publicity items. Also, 100 other informational materials will be produced and distributed. A graphic artist and a press operator will be employed to produce printed publicity items, packets of materials and information to assist local librarians in publicizing events and services.
Total Cost: $31,262.

Through the Audio-Visual Services Program 920 cassettes will be added to the collections of member libraries (projected circulation: 1,200); and a rotating circuit for art prints owned by the system (projected circulations: 100) will be continued. To promote increased understanding of media selection techniques, each member library will receive a media review journal.
Total Cost: $8,100.

The System Film Service Program will circulate 16mm films to area libraries on a spot-booking basis. The film catalog will be updated

and one library assistant will provide technical assistance to member libraries. Approximately 10,000 persons will attend 1,000 film showings, and the film collection will be increased with the purchase of 20 new films.
Total Cost: $27,622.

NORTH TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Mr. William M. Duncan
SYSTEM OFFICE ADDRESS:	Ninth and Throckmorton Fort Worth, Texas 76102
TELEPHONE NUMBER:	817/335-6076 (System office) 817/335-6073 (Film Service)
INTERLIBRARY LOAN LIBRARIAN:	Ms. Fay N. Moore
INTERLIBRARY LOAN OFFICE ADDRESS:	300 Taylor Street Fort Worth, Texas 76102
TELEPHONE NUMBER:	817/332-1169
HEADQUARTERS LIBRARY:	Fort Worth Public Library 300 Taylor Street Fort Worth, Texas 76102

SYSTEM ADVISORY COUNCIL:

Mrs. Mildred Nunneley, Chairman Box 59 Nocona, Texas 76255	Ms. Lucille H. Dubuis P.O. Box 970 Fort Worth, Texas 76101
Ms. Karen Bowles, Vice-Chairman 317 Hillview Drive Hurst, Texas 76053	Mrs. Myrtle Gates 115 West Commerce Henrietta, Texas 76365
Mrs. Eleanor Caldwell, Secretary 2603 Jamestown Denton, Texas 76201	Mrs. Rex Grove 4004 Golden Oaks Fort Worth, Texas 76117

NORTH TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
William Duncan System Coordinator	In charge of administration of all system grant programs (with delegations on specific programs as noted below); participates in consultations with system and non-system libraries; liaison representative of NTLS with other kinds of libraries for cooperation and coordination.
Martha Chambers System Film Librarian	Purchases and catalogs all films, develops film collection policy; coordinates clerical workers in care and dissemination of film service. Coordinates workshops and Books-by-Mail program.
Patricia Spear Librarian Consultant	Responsible for majority of on-site consultating with system and non-system libraries. Coordinates information dissemination of micro-fiche, bibliographies, and system newsletter (The Roundup); edits newsletter; and in charge of system's Publicity Program.
Mary Briggs Account Clerk II	Under the coordinator's general oversight, in charge of all invoices, billings and accounts for the Collection Enrichment Program and Administration.
Carolyn Miller Clerk-Typist II	Handles film preview schedules and film invoices, and chief typist of materials sent out from the system office.
Barbara Taylor Clerk-Typist II	Film Reservations Clerk for all spot-bookings coming in by telephone or mail. Responsible for maintaining film statistics and reports.
Marilyn Rankin Clerk II	Film Technician in charge of cleaning and repair of 16mm film collection and billing charges for damage reports. Keeps "packet films" circulating.

Ellen Miller Clerk I	Mail clerk physically routing film cans and letters to and from system. Copy clerk and filing responsibilities.

INTERLIBRARY LOAN OFFICE

Fay N. Moore Interlibrary Loan Project Manager (Librarian I)	Manages Interlibrary Loan project, supervises 1 library aide, 3 clerk-typists. Our MRC serves 47 area libraries, MRC's, universities, and special libraries. Answers telephone, verifies requests using OCLC, NUC, etc.; calls branches; writes reports; calls patrons; handles correspondence; helps with workshops; supervises recprds and statistics keeping. Assists in budget preparation as needed.
Kevin Feeney Library Aide	Answers telephone, verifies, handles teletype messages, general support to project manager. All aspects of filling requests, tracing through TNR, OCLC, packaging, photocopying, retrieving, calling branches, placing reserves, gathering statistics. Assists in preparation of budget as needed.
Beverly Cook Clerk-typist II	Locates and packages books, operates teletype, receives telephone requests, photocopying, calls branches; all aspects of filling requests.
Mary Lynn Skinner Clerk-typist II	Locates and packages books; operates teletype; receives telephone requests; photocopying, calls branches, traces through TNR, OCLC, fiche catalog; all aspects of filling requests.
Martha Stout Clerk-Typist II	Locates and packages books; operates teletype; receives telephone calls; checks fiche catalog, TNR, OCLC; verifies; all aspects of filling requests.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Fort Worth *Fort Worth Public Library*	439,626	Fully-Qualified	-
Area Libraries			
Arlington *Arlington Public Library*	101,276	Fully-Qualified	-
Cleburne *Cleburne Public Library*	30,890	Fully-Qualified	-
Denton *Emily Fowler Public Library*	58,244	Fully-Qualified	-
Haltom City *Haltom City Public Library*	31,428	Fully-Qualified	-
Hurst *Hurst Public Library*	30,403	Fully-Qualified	-
Weatherford *Weatherford Public Library*	33,888	Probational	Book Volumes
Community Libraries			
Azle *Azle Public Library*	5,019	Fully-Qualified	-
Bedford *Bedford Public Library*	11,230	Fully-Qualified	-
Blue Mound *Blue Mound Community Library*	1,433	Provisional-3rd Year	Book Volumes
Bowie *Bowie Public Library*	5,185	Fully-Qualified	-
Bridgeport *Bridgeport Public Library*	3,614	Fully-Qualified	-
Burkburnett *Burkburnett Library*	9,230	Fully-Qualified	-
Burleson *Burleson Public Library*	14,879	Fully-Qualified	-
Decatur *Decatur Public Library*	3,240	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Electra *Electra Public Library*	3,895	Fully-Qualified	-
Euless *Euless Public Library*	21,580	Fully-Qualified	-
Glen Rose *Glen Rose-Somervell Library*	2,793	Provisional-2nd Year	Book Volumes
Graham *Graham Public Library*	7,477	Fully-Qualified	-
Granbury *Hood County Public Library*	6,368	Fully-Qualified	-
Grapevine *Grapevine Public Library*	7,850	Fully-Qualified	-
Henrietta *Edwards Public Library*	8,079	Fully-Qualified	-
Iowa Park *Iowa Park Library*	5,796	Fully-Qualified	-
Keller *Keller Public Library*	1,647	Fully-Qualified	-
Lake Worth *Lake Worth Public Library*	5,537	Fully-Qualified	-
Lewisville *Lewisville Public Library*	13,523	Fully-Qualified	-
Mansfield *Mansfield Public Library*	4,087	Fully-Qualified	-
Mineral Wells *Boyce Ditto Municipal Library*	18,411	Fully-Qualified	-
Nocona *Nocona Public Library*	2,871	Fully-Qualified	-
North Richland Hills *North Richland Hills Public Library*	18,454	Fully-Qualified	-
Olney *Olney Public Library*	3,624	Fully-Qualified	-
Pilot Point *Pilot Point Community Library*	2,435	Provisional-3rd Year	Book Volumes

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Quanah *Hardeman County Public Library*	6,795	Fully-Qualified	-
Richland Hills *Richland Hills Public Library*	9,903	Fully-Qualified	-
River Oaks *River Oaks Public Library*	9,156	Fully-Qualified	-
Saginaw *Saginaw Public Library*	2,660	Fully-Qualified	-
Seymour *Baylor County Free Library*	5,221	Fully-Qualified	-
Stephenville *Stephenville Public Library*	13,926	Fully-Qualified	-
Vernon *Carnegie City-County Library*	15,355	Fully-Qualified	-
White Settlement *White Settlement Public Library*	15,028	Provisional-2nd Year	Book Volumes
Total Population Served By Member Libraries	992,056		

Member Libraries by Size:

1 - Major Resource Center
6 - Area Libraries
33 - Community Libraries
40 - Member Libraries

NORTH TEXAS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The Administration, Consulting and Continuing Education Program provides technical assistance and continuing education opportunities to member and non-member librarians, trustees, and public officials through mail and telephone contacts, on-site visits, and training workshops presented in multiple locations by the system staff. Semi-annual lay representative meetings, quarterly advisory council meetings, and standing committee meetings during the year will promote consensus planning, evaluation, and advice to system staff and the MRC director in the administration and coordination of all system activities. This program will provide a focus for the sharing of ideas and materials between public libraries in the 21 county region.
Total Cost: $65,307.

The Collection Enrichment Program enables member libraries to expand their individual collections and diversify the forms of informational materials available to the system's residents. Incentives for increasing local materials budgets are included in the formula for apportioning system collection development funds. Libraries may use their apportionment to purchase and/or lease printed library materials and buy non-print materials at a system discount. Twenty-eight libraries are expected to optionally use a portion of the allocation to purchase microfiche readers for access to the Fort Worth Public Library catalog and to potentially serve as a base for future resource sharing projects. Consultant service and specialized bibliographies in the area of collection development are available to member libraries.
Total Cost: $203,753.

The System Film Service continues to develop with a significant collection of educational and recreational 16mm films available free through on-spot bookings to member libraries, agencies, and groups in their communities. Also, film packets will be circulated for one month periods to member libraries. The emphasis during this fiscal year will be purchasing film titles in needed program areas and duplicate purchase of high-demand film titles. An updated Film Catalog and supplements will be produced so that libraries and agencies can have access to current holdings. During this year, the system will have over 25,000 showings of NTLS films with a predicted viewing audience of 800,000. Reciprocal borrowing of films with the Northeast Texas Library System will continue.
Total Cost: $124,300.

The Publicity and Printing Program is a new component this year designed to promote the services of individual system libraries by enabling them to order personalized bookmarks, booklists, and posters

prepared by a contract graphic artist. Commercially produced publicity materials to motivate the public regarding the use of the library will be purchased at a volume discount for distribution to member libraries. The system staff will actively encourage the librarians' use of this printing service.
Total Cost: $6,751.

The Books-by-Mail Program will be administered for the North Texas Library System by the Northeast Texas Library System Office for the third consecutive year. Targeted for this service are the homebound residents of the system. Mail order catalogs of both paperback and large-print books will be distributed. The program objective is to circulate 2,000 mailed book orders.
Total Cost: $2,500.

HOUSTON AREA LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ms. Amy Mollberg
SYSTEM OFFICE ADDRESS:	500 McKinney Houston, Texas 77002
TELEPHONE NUMBER:	713/222-4704
INTERLIBRARY LOAN LIBRARIAN:	Ms. Virginia Wong
INTERLIBRARY LOAN OFFICE ADDRESS:	Houston Public Library 500 McKinney Houston, Texas 77002
TELEPHONE NUMBER:	713/224-8575
HEADQUARTERS LIBRARY:	Houston Public Library 500 McKinney Houston, Texas 77002

SYSTEM ADVISORY COUNCIL:

Mr. Robert G. Herlin, Chairman
316 Welch
Palacios, Texas 77564

Dr. Charles G. Jones, Vice-Chairman
2320 Houston Natural Gas Building
Houston, Texas 77002

Mrs. Bertha Cornwell, Secretary
P.O. Box 114
Sour Lake, Texas 77659

Mrs. Carol Bartz
4800 Country Club Drive
Baytown, Texas 77520

Mr. Bruce Goss
309 Stonehenge
Friendswood, Texas 77546

Mr. Walt Wicker
University of Houston
Clear Lake City
2700 Bay Area Boulevard
Houston, Texas 77058

HOUSTON AREA LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTOR

Name and Position	Job Description
Amy Mollberg System Coordinator	Executes, interprets and develops policies and procedures for the efficient administration and operation of the system. Develops, stimulates, and coordinates programs and services with the Houston Public Library and member libraries. Gives technical assistance.
Karen Sheehan Librarian III (Assistant to the Coordinator)	Assists the Coordinator in developing plans of service and budgets for the Houston Area Library System. Provides consultation and offers assistance to member and non-member libraries by telephone, mail or in person contacts at the Major Resource Center. Makes on-site consultation visits to member and non-member libraries as needed to provide technical assistance. Produces a quarterly newsletter. Performs literature searches and prepares bibliographies in subject areas as requested. Aids system member libraries in preparation of grant proposals upon request. Prepares surveys to determine the types of special programs and services needed by libraries in the area. Aids Coordinator in planning and presenting workshops and meetings. Prepares minutes for all System meetings. Aids the Coordinator in administration and supervision of the System office.
Nancy Van Rheen Secretary	Performs all secretarial duties and acts as receptionist. Prepares and maintains all files. Maintains, inventories and orders all supplies for office. Types mats and stencils and material to be duplicated as assigned. Performs other duties as assigned.

HOUSTON AREA LIBRARY SYSTEM (CONT'D)

Syma Zerkow Film Librarian	Orders films for Houston Area Library System; schedules programs for Houston Area Library System members and Houston Public Library; prepares policies for usage; organizes catalog of materials; previews films; assists patrons in selecting films.
Kathy Christy Communications Specialist	Operates inspection machine; repairs films; prepares films for checkout; answers telephone; makes reservations for patrons, branches and area libraries; previews films; processes and assists in cataloging new films.
Position Vacant Communications Specialist	Operates inspection machine; repairs films; prepares films for checkout; answers telephone; makes reservations for patrons, branches and area libraries; previews films; processes and assists in cataloging new films.
Beverly Johnson Assistant I	Packs films to send out; operates inspection machine; previews films.
Barbara Harris Assistant I	Packs films to send out; operates inspection machine; previews films.
Robert Reeves Assistant II	Operates inspection machine, repairs films; prepares films for checkout; answers telephone; makes reservations for patrons, branches, and area libraries; previews films.
Leon Mustachio Assistant II	Operates inspection machine, repairs films; prepares films for checkout; answers telephone; makes reservations for patrons, branches, and area libraries; previews films.

INTERLIBRARY LOAN OFFICES

Virginia Wong Librarian III ILL Librarian	Supervises entire ILL operation for the library; provides assistance to HALS libraries by telephone and in person consultations; prepares studies and reports; handles all correspondence; responsible for ILL budget; handles statistics for all reports; bibliographic verification; takes requests; handles subject requests; responsible for HPL branch libraries' requests; operates TWX as needed.

HOUSTON AREA LIBRARY SYSTEM (CONT'D)

Phoebe Law Librarian II	Assistant ILL Librarian; responsible for ILL librarians duties when necessary; bibliographic verification; handles subject requests; takes requests; prepares schedule of workflow; responsible for a certain group of requests from HALS libraries.
Marie Halpin Librarian I	Bibliographic verification; takes requests; handles all ALA requests; prepares material for HPL patron pick-up and responsible for return of same; responsible for HPL requests and Special Libraries requests; responsible for overdue materials borrowed by HPL patrons.
Doris Hicks Librarian I	Bibliographic verification; takes requests; operates TWX; responsible for a certain group of requests from HALS libraries; files.
Vickie Phillips Librarian I	Bibliographic verification; takes requests; operates TWX; responsible for a certain group of requests from HALS libraries; files.
Tina Rodriguez Library Assistant II	Bibliographic verification; takes requests; handles photocopy requests received via TWX; checks in books loaned by HPL; responsible for a certain group of requests from HALS libraries.
Alfredia Brooks Library Assistant I	Bibliographic verification; takes requests; handles all TWX requests; responsible for a certain group of requests from HALS libraries.
Ninfa Marquez Library Assistant I	Handles all outgoing mail of materials borrowed from HPL; files all necessary records connected with mail process; files completed transaction sheets; responsible for overdues of HPL materials loaned.

MEMBER LIBRARIES

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
Houston *Houston Public Library*	1,232,802	Fully-Qualified	-
Area Libraries			
Angleton *Brazoria County Library System*	108,312	Fully-Qualified	-
Baytown *Sterling Municipal Library*	43,980	Fully-Qualified	-
Beaumont *Beaumont Public Library*	115,919	Fully-Qualified	-
Conroe *Montgomery County Library*	49,479	Fully-Qualified	-
Galveston *Rosenberg Library*	73,041	Fully-Qualified	-
Houston *Harris County Public Library*	344,071	Fully-Qualified	-
Nacogdoches *Nacogdoches Public Library*	36,362	Fully-Qualified	-
Orange *Orange Public Library*	61,432	Fully-Qualified	-
Pasadena *Pasadena Public Library*	89,277	Fully-Qualified	-
Port Arthur *Gates Memorial Library*	57,371	Fully-Qualified	-
Richmond *Fort Bend County Library*	52,314	Fully-Qualified	-
Texas City *Moore Memorial Public Library*	38,908	Fully-Qualified	-
Wharton *Wharton County Library*	36,729	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries			
Anahuac *Chambers County Library*	12,187	Fully-Qualified	-
Bellaire *Bellaire City Library*	19,009	Fully-Qualified	-
Bellville *Bellville Public Library*	2,371	Fully-Qualified	-
Center *Fannie Brown Booth Memorial Library*	4,989	Fully-Qualified	-
Cleveland *Austin Memorial Library*	16,368	Fully-Qualified	-
Columbus *Mansfield Memorial Library*	6,367	Fully-Qualified	-
Corrigan *Corrigan Public Library*	3,605	Provisional-2nd year	Book Volumes
Crockett *Crockett Public Library*	17,855	Fully-Qualified	-
Deer Park *Deer Park Public Library*	12,773	Fully-Qualified	-
Diboll *T.L.L. Temple Memorial Library*	3,557	Fully-Qualified	-
Dickinson *Dickinson Public Library*	12,735	Fully-Qualified	-
Eagle Lake *Eula and David Wintermann Library*	6,839	Provisional-2nd year	Book Volumes
Friendswood *Friendswood Public Library*	6,706	Fully-Qualified	-
Groves *Groves Public Library*	18,067	Fully-Qualified	-
Hempstead *Waller County Library*	14,285	Fully-Qualified	
Hitchcock *Hitchcock Public Library*	6,575	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Huntsville *Huntsville Public Library*	17,610	Fully-Qualified	-
Jasper *Jasper Public Library*	6,251	Fully-Qualified	-
Kountze *Kountze Public Library*	4,788	Fully-Qualified	-
La Marque *La Marque Public Library*	19,062	Fully-Qualified	-
League City *League City Public Library*	12,785	Fully-Qualified	-
Liberty *Liberty Municipal Library*	5,591	Fully-Qualified	-
Livingston *Murphy Memorial Library*	10,852	Fully-Qualified	-
Lufkin *Kurth Memorial Library*	23,049	Fully-Qualified	-
Nederland *Nederland Public Library*	16,810	Fully-Qualified	-
Palacios *Palacios Library Inc.*	6,651	Fully-Qualified	-
Pineland *Arthur Temple Sr., Memorial Library*	1,127	Fully-Qualified	-
Port Neches *George T. Boyd Memorial Library*	10,894	Fully-Qualified	-
San Augustine *San Augustine Public Library*	7,858	Fully-Qualified	-
Silsbee *Silsbee Public Library*	20,445	Fully-Qualified	-
Sour Lake *Alma M. Carpenter Public Library*	4,763	Probational	Per Capita Support
Trinity *Blanche K. Werner Public Library*	2,512	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Vidor *Vidor Public Library*	9,738	Fully-Qualified	-
Wallis *Austin County Library System*	11,460	Fully-Qualified	-
Weimar *Weimar Public Library*	4,006	Fully-Qualified	-
Woodville *Allan Shivers Library*	12,417	Fully-Qualified	-
Total Population Served By Member Libraries	2,712,954		

Member Libraries by Size:

1 - Major Resource Center Library
13 - Area Libraries
36 - Community Libraries
50 - Member Libraries

HOUSTON AREA LIBRARY SYSTEM
ABSTRACTS OF SYSTEM SERVICES
STATE FISCAL YEAR 1979

In the Central Administration Support Program, the system staff will administer, coordinate, and evaluate the programs of the Houston Area Library System. On-site consultations are made to member and non-member libraries with emphasis on informing librarians and local officials of the benefits and responsibilities of system membership. Appropriate bibliographies, handbooks, and professional materials will be produced by the system staff in subject areas requested by member libraries. Continuing education opportunities will be developed through a series of workshops and seminars. A system newsletter will be produced quarterly.
Total Cost: $80,582.

The Collection Development Program adds to the resources of the system through the acquisition of printed materials for the Major Resource Center and Area libraries. Librarians will purchase materials to strengthen their collections, thus improving the ability to serve as a resource center within their geographic area. Community libraries will receive materials selected from four subject lists prepared by the system staff in consultation with subject specialists and the Community Library Materials Selection Committee. Incentives for increasing local materials budgets are included in the formula for apportioning collection development funds for the system libraries.
Total Cost: $349,600.

The Film Service continues to develop with a significant collection of educational and recreational 16mm films available for use by patrons and member libraries of the Houston Area Library System. Emphasis during this fiscal year will be placed on purchasing duplicate titles (determined by popular demand). Assistance will be given to member libraries and patrons in the planning and implementation of film programs.
Total Cost: $235,594.

The Automated Circulation System will allow the system to develop a long-range plan which will result ultimately in (1) a union list of current holdings of member libraries in book or fiche format which could be easily and economically updated; (2) an on-line circulation control for those libraries whose circulations justify such a need; and (3) the capability for reciprocal borrowing on a system-wide basis.

In SFY 1979, the second year of the project, the program will provide for the expansion of automated circulation to libraries with the

largest materials collections (the expansion of the system to libraries with the largest materials holdings will serve to further develop the number of unique titles held in the data base). In addition to collection size, selection of libraries for particpation in Phase II is based on the annual level of circulation and geographical and technical factors. Phase II will also include the purchase and installation of 15 terminals, two terminals each serving 7 Area libraries and one terminal to use as a floater to aid in conversion and as a back-up terminal. Interlibrary loan will receive the back-up terminal at the end of the fiscal year to facilitate loaning of materials.

The Houston Area Library System will provide funding for one-half of the annual maintenance cost of the central system and full communications and maintenance cost for the seven participating libraries for two terminals each for one year. Each system member library and branch facility of each member library will receive a microfiche catalog of the Houston Public Library's catalog.

Also provided under Phase II will be the conversion of the Houston Area Library System 16mm Film Catalog to the automated data base which will allow for the computerized production of 2,000 copies for distribution to system members.
Total Cost: $150,000.

The Consultation Service and Continuing Education Program will provide to all member libraries on-site technical assistance. Working with the central support staff, member libraries will identify needed areas of consultation and request an appropriate consultant through the central administration staff office. Specialists will be contracted with to provide the on-site technical assistance needed to improve the quality of service to member libraries and to continue the professional development of the requesting member libraries' staffs. Consultation will be available in the areas of collection development, public service, programming, administration and related areas. Workshops will be presented in several locations by recognized specialists in program areas requested by member libraries. Seminars produced by the Houston Area Library System will be presented on the practical aspects of library service and will cover topics relevant to Community and Area library development.

The Houston Area Library System and the Central Texas Library System will present a joint four-day Basic Skills Institute for Community and Area librarians of the two systems who have had no formal library training. The purpose of the institute will be to provide system librarians with access to up-to-date information on the skills necessary to function as the head librarian of a small public library. Approximately 15 librarians will be selected to attend from each system.
Total Cost: $23,000.

The Printing and Public Relations Program will provide member libraries access to production facilities for library publicity. The type of materials to be produced would include posters, booklists, flyers, bibliographies, bookmarks, etc. Each member library of the

Houston system will receive an account of $40 to which each may charge printing expenses. The central administration staff will actively publicize and encourage the use of this printing program.

Also, the system will contract with a professional public relations firm to develop one 30-second public service television spot, one 30-second public service radio spot and one public service newspaper ad mat publicizing library services available in all 50 system member libraries. The publicity spots will be distributed for airing on radio and television stations throughout the 28 county area. Member libraries will be responsible for distributing the newspaper ad to local newspapers.
Total Cost: $8,000.

The Program of Service to Unserved Counties provides access to library service to those counties within system boundaries which do not provide library service for their citizens. The staff of the Central Administration Support Program will contact local officials and community leaders to encourage the establishment of library service. A books-by-mail program will be provided through the Major Resource Center books-by-mail program, making access to library service available to all citizens of the unserved counties. Publicity materials and a books-by-mail catalog will be produced and distributed to the residents of the unserved counties.
Total Cost: $4,000

WEST TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ms. Tanya Jamison
SYSTEM OFFICE ADDRESS:	1306 Ninth Street Lubbock, Texas 79401
TELEPHONE NUMBER:	806/762-5442
INTERLIBRARY LOAN LIBRARIAN:	Mr. John Elsweiler
INTERLIBRARY LOAN OFFICE ADDRESS:	1306 Ninth Street Lubbock, Texas 79401
TELEPHONE NUMBER:	806/744-6710
HEADQUARTERS LIBRARY:	Lubbock City-County Library 1306 Ninth Street Lubbock, Texas 79401

SYSTEM ADVISORY COUNCIL:

Mrs. Bobbie Hicks, Chairman
1212 East Tate
Brownfield, Texas 79316

Mrs. Louise Cummins, Secretary
6511 Peoria
Lubbock, Texas 79413

Mrs. Anita Daniels
421 Edwards
Big Spring, Texas 79720

Mrs. Mary Hughes
1601 North H.
Midland, Texas 79701

Mrs. Bertie Jo Priddy
Box 924
Ralls, Texas 79357

Mrs. Nona Szenasi, Vice-Chairman
1305 Parker Drive
Odessa, Texas 79761

WEST TEXAS LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Tanya Jamison System Coordinator	Supervises system and interlibrary loan staff; plans, develops, and implements system plans of service; prepares evaluations and reports; consults with and plans future programs for system librarians; directs publicity program; edits newsletter; provides liaison between the system and the Texas State Library.
Jan Braden Audiovisual Consultant	Supervises AV program; selects materials, schedules previews, and film circuit; consults with librarians.
Alison P. Seidel Collection Development Consultant	Supervises Collection Development program, Books-by-Mail, and young Adult Book Circuit. Plans CE programs. Compiles bibliographies.
Dolores Garcia Secretary	Types correspondence, statistical tables, reports, newsletter; maintains filing system, and supplies; verifies collection development book orders on OCLC and in printed tools; keeps invoice book for collection development; prepares purchase orders, maintains order files, prepares encumbrance reports; checks in invoices; corresponds directly with system libraries, jobbers, and publishers.
Ojilia Calvillo Audiovisual Clerk	Mails and receives film packets, cleans and inspects films, maintains film log and statistics, and spot-booking reservations schedule.
Mark Millican Books-by-Mail Clerk (part-time)	Fills Books-by-Mail requests; handles mail for System and ILL.
John Elsweiler Interlibrary Loan Librarian	Supervises ILL clerk; receives requests, verifies bibliographic data, coordinates subject searches by MRC, maintains statistics, prepares statistical reports and evaluations.

WEST TEXAS LIBRARY SYSTEM (CONT'D)

Mary Lou DeAnda Interlibrary Loan Clerk	Operates TWX, checks card catalog, prepares books for mailing, receives mail, maintains circulation system, types reports, files.

MEMBER LIBRARIES

ibrary	Population Served	Qualification	Deficient Criterion (if applicable)
ajor Resource Center			
ubbock *ubbock City-County Library*	179,295	Fully-Qualified	-
rea Libraries			
ig Spring *oward County Library*	37,796	Fully-Qualified	-
idland *idland County Library*	65,433	Fully-Qualified	-
dessa *ctor County Library*	91,805	Fully-Qualified	-
lainview *nger Memorial Library*	26,052	Fully-Qualified	-
ommunity Libraries			
ndrews *ndrews County Library*	10,372	Fully-Qualified	-
rownfield *endrick Memorial Library*	14,118	Fully-Qualified	-
rane *rane County Library*	4,172	Fully-Qualified	-
rosbyton *rosby County Library*	9,085	Fully-Qualified	-
enver City *oakum County Library*	5,811	Fully-Qualified	-
loydada *loyd County Library*	11,044	Fully-Qualified	-
ale Center *ale Center Public Library*	2,696	Provisional-2nd year	Book Volumes
ermit *inkler County Library*	9,640	Fully-Qualified	-
amesa *awson County Public Library*	16,604	Fully-Qualified	-
evelland *ockley County Memorial Library*	20,396	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Littlefield *Lamb County Library*	6,738	Fully-Qualified	-
McCamey *Upton County Public Library*	2,925	Fully-Qualified	-
Monahans *Ward County Library*	13,019	Fully-Qualfied	-
Morton *Cochran County Library*	2,738	Fully-Qualified	-
Muleshoe *High Plains Bookmobile**	17,582	Provisional-3rd year	Per Capita Support
Muleshoe *Muleshoe Area Public Library*	4,525	Fully-Qualified	-
Plains *Yoakum County Library*	1,533	Fully-Qualified	-
Post *Post Public Library*	5,289	Fully-Qualified	-
Rankin *Rankin Public Library*	1,772	Fully-Qualified	-
Seminole *Gaines County Library*	11,593	Fully-Qualified	-
Total Population Served By Member Libraries	572,033		

Member Libraries by Size:

1 - Major Resource Center Library
4 - Area Libraries
20 - Community Libraries
25 - Member Libraries

*The High Plains Bookmobile serves four counties; three of the counties (Cochran, Bailey, and Lamb Counties) are located in the West Texas Library System and the population of these counties is apportioned to WTLS. The fourth county (Parmer) served by the bookmobile is located in the Texas Panhandle Library System and that system is credited with serving the population of that county.

WEST TEXAS LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The Administration, Consulting and Continuing Education Program fulfills the administrative responsibilities of the system including personnel management and the budgeting, planning, evaluation, and fiscal management of system programs. The system office provides technical assistance to 30 librarians, their trustees, and governing officials in the areas of library administration, collection development, adult and children's services, professional responsibilities and community relations through business/planning meetings, workshops, on-site visits, acquisition and circulation of professional librarianship materials, and the publication of informational bulletins and a bi-monthly newsletter.
Total Cost: $50,773.

Through a contract with a public relations firm, the Publicity and Public Relations Program will provide brochures, bookmarks, flyers, and posters promoting system services and general library services.
Total Cost: $4,000.

The Collection Development Program will allow member libraries several alternatives in strengthening local library collections including (1) subscriptions to professional library journals; (2) access to high demand paperback and hardback books; (3) acquisition of adult non-fiction materials ordered through the system office (purchases are channeled through the system office and placed with a wholesaler to obtain the highest discount); and (4) book rental plans. An incentive for increasing local materials budgets included in the formula for apportioning collection development funds.
Total Cost: $119,578

The 16mm Film Circuit will aid member libraries in responding to the informational, educational, cultural and recreational needs of their communities. The program supplies member libraries with films and projection equipment that they do not have, might not expect to purchase, or that would supplement their existing materials. Assistance is provided in adapting film programming ideas to individual libraries, and in encouraging the use of films by groups through publicity and by libraries through informal continuing education of library staffs. Film selection is consistent with the selection of other materials by the public library. Emphasis is placed upon films of adult popular interest; informational/instructional films such as those in the areas of health, safety, and handicrafts; and outstanding documentaries or fictionalizations of historical and current developments. Original, creative films, and those adapted from notable

children's literature, that are most enlightening for preschool age children will also receive special emphasis. During FY 1979, approximately 110 films will be added to the collection (bringing the total to 635), with an expected viewing audience of 150,000. System member libraries will have access to the collection through film packets which will be circulated to the libraries on a monthly rotational basis. A spot-booking collection of popular, special interest and seasonal films will also be available at the system office. The annual film catalog will also be produced and distributed.

Two system member libraries that did not receive the film equipment that was purchased by the system for other member libraries in an earlier allocation will receive such equipment in SFY 1979.
Total Cost: $47,935.

The Sound Filmstrip Program will provide individuals and small groups with audio-visual materials in accordance with their informational and recreational needs and will encourage among libraries the awareness of filmstrips as a medium able to be produced by public libraries for the unique interests of their communities.

The system will place emphasis on sound filmstrips in cassette format. Silent filmstrips will be selected if their quality and possible use (by the deaf or hearing-impaired) warrant it.

The filmstrip program will be re-organized in FY 1979 to place stronger emphasis on children's services. All adult filmstrips will be pulled from the packets and placed in a spot-booking collection housed at the system office. Filmstrip purchases during the year will be for children's materials which will be placed in the packets to rotate bi-monthly. Approximately 200 filmstrips will be purchased during the year (bringing the total collection to 407 filmstrips) for a projected circulation rate of 7,500. A filmstrip catalog will be prepared and distributed.

Filmstrip equipment will be purchased for the two system libraries that have not received equipment from the system.
Total Cost: $14,030.

The Books-by-Mail Program will provide 4,849 residents of five counties without library service with access through the mail to a collection of 4,000 paperback books. Descriptive catalogs of the book collection will be mailed to both rural and post office boxholders in these counties, with additional copies distributed at deposit stations. In June and December the book collection will be updated with new titles, at which time supplemental catalogs will be mailed. The system will contract with a commercial firm to provide the materials and supplies for the program. The system coordinator will work closely with the officials of the unserved counties to keep them informed of the program and to promote the development of library service within the unserved counties.
Total Cost: $11,091.

The Young Adult Book Circuit will establish a young adult paperback book circuit which will rotate between system member libraries every 3

months. The circuit will consist of 25 packets containing 50 young adult titles, each representing a balance between fiction and non-fiction. Support materials such as posters and bookmarks will be produced through the publicity program and provided with each packet. Specific objectives of the circuit include: (1) purchase of 1,875 young adult paperback books and (2) circulation of 12,500 books to residents of system member library communities.
Total Cost: $8,110.

SAN ANTONIO AREA LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICE

SYSTEM COORDINATOR:	Ms. Gwen Eberhart
SYSTEM OFFICE ADDRESS:	203 South St. Mary's Street San Antonio, Texas 78205
TELEPHONE NUMBER:	512/223-5538 or 223-5539
INTERLIBRARY LOAN LIBRARIAN:	Mr. Rod Henshaw
INTERLIBRARY LOAN OFFICE ADDRESS:	203 South St. Mary's Street San Antonio, Texas 78205
TELEPHONE NUMBER:	512/223-5539
HEADQUARTERS LIBRARY:	San Antonio Public Library 203 South St. Mary's Street San Antonio, Texas 78205

SYSTEM ADVISORY COUNCIL:

Mr. Yancy Russell, Chairman
Route 1, Box 92
Natalia, Texas 78059

Mr. Everett Turbon, Vice-Chairman
2738 E. Houston
San Antonio, Texas 78202

Ms. Thelma Ruckman, Secretary
South Browne
Karnes City, Texas 78118

Mr. James J. Jaeggli
708 Smokey Mtn., #211
Kerrville, Texas 78028

Mrs. Faye Peeler
P.O. Box 815
Pleasanton, Texas 78064

Mrs. Jean Wieser
244 W. Main Building
Fredericksburg, Texas 78624

SAN ANTONIO AREA LIBRARY SYSTEM/INTERLIBRARY LOAN OFFICES
STAFF DIRECTORY

Name and Position	Job Description
Gwen Eberhart System Coordinator	Plans and administers system programs. Writes budgets, proposals, and reports. Shares equally in consultation responsibilities. Plans and conducts workshops.
Barbara Gubbin Consultant	Supervises and implements system's Collection Development program, the Books-by-Mail Program and the Publicity and Public Relations Program, shares equally in consultation responsibilities. Plans and conducts workshops.
Kate Cordts Consultant	Administers Film Circuit, previews and selects material to be added to the circuit and the system's audio-visual collection, schedules film programs for system libraries, organizes catalogues of materials. Shares equally in consultation responsibilities.
Steven Lott Administrative Assistant	Assists the System Coordinator in planning and controlling budget; prepares forms and reports.
Lucy Guzman Clerk Typist	Types correspondence and other reports for system and ILL staff. Processes Books-by-Mail requests.
Rod Henshaw Interlibrary Loan Librarian	Supervises Interlibrary Loan operation, including budget implementation, administrative tasks, reference searches, interpretation of ILL policies and procedures to area libraries.
Marva Ellison Library Assistant II	Primary responsibilities include OCLC and NUC verification. Chief TWX operator.
Mona Welch Clerk I	Primary responsibilities include OCLC verification, SAMRC requests, reserves, file maintenance, shelf check and TWX back-up.

SAN ANTONIO AREA LIBRARY SYSTEM

Ronnie Delgado
Clerk I

Duties incude card catalog searching, shelf checks, census requests, photocopying, mail out and receiving.

MEMBER LIBRARIES

Library	Population	Qualification	Deficient Criterion (if applicable)
Major Resource Center			
San Antonio *San Antonio Public Library*	828,500	Fully-Qualified	-
Area Libraries			
Del Rio *Val Verde County Library*	27,471	Fully-Qualified	-
Kerrville *Butt-Holdsworth Memorial Library*	19,454	Fully-Qualified	-
Seguin *Seguin-Guadalupe County Library*	33,554	Fully-Qualified	-
Community Libraries			
Jourdanton *Atascosa County Library System*	18,696	Fully-Qualified	-
Bandera *Bandera County Library*	4,747	Fully-Qualified	-
Boerne *Boerne Public Library*	4,286	Fully-Qualified	-
Carrizo Springs *Dimmit County Public Library*	9,039	Fully-Qualified	-
Castroville *Castroville Public Library*	3,585	Fully-Qualified	-
Cotulla *Alexander Memorial Library*	5,014	Fully-Qualified	-
Crystal City *Crystal City Memorial Library Library*	8,104	Fully-Qualified	-
Devine *Devine Public Library*	6,274	Fully-Qualified	-
Eagle Pass *Eagle Pass Public Library*	17,605	Fully-Qualified	-
Floresville *Sam Fore Jr., Wilson County Library*	13,041	Fully-Qualified	-

Library	Population Served	Qualification	Deficient Criterion (if applicable)
Community Libraries (cont'd)			
Fredericksburg *Pioneer Memorial Library*	10,553	Fully-Qualified	-
Hondo *Honda Public Library*	10,390	Fully-Qualified	-
Kenedy *Karnes County Library System*	13,462	Fully-Qualified	-
Leon Valley *Northwest Community Library*	1,960	Provisional-2nd Year	Book Volumes
New Braunfels *Dittlinger Memorial Library*	24,065	Fully-Qualified	-
Pearsall *Frio Public Library*	11,159	Fully-Qualified	-
Uvalde *El Progreso Library*	17,348	Fully-Qualified	-
Total Population Served By Member Libraries	1,088,307		

Member Libraries by Size:

1 - Major Resource Center
3 - Area Libraries
17 - Community Libraries
21 - Member Libraries

SAN ANTONIO AREA LIBRARY SYSTEM
ABSTRACTS OF SYSTEM PROGRAMS
STATE FISCAL YEAR 1979

The Professional, Administrative and Consultation Program provides continued funding for consultations, reference and professional services for all libraries in the San Antonio Area Library System. The professional and office staffs are based at the San Antonio Major Resource Center. Each system library will be visited quarterly for on-site consultations. These quarterly consultations, special visits and services provided in the systems office will result in 500 personal contacts. Telephone service will increase the professional contacts to 1,316. A monthly newsletter detailing system activities and professional information will also be continued.
Total Cost: $62,414.

The Continuing Education Program will allow the consulting team to provide educational opportunities through workshops and to evaluate and assist system libraries. Workshops will be presented quarterly by the system staff, local librarians, and professionals in the field. Topics are established by agreement among the system librarians on areas of relevance to their operation. Thirty persons are expected to attend each workshop. Printed materials will be produced and distributed, and library materials will be selected for purchase when relevant to the particular workshop. Subscriptions to journals in the field of library science will be purchased for each system library to provide reviewing tools for books selection as well as sources for keeping abreast of developments in the library field.
Total Cost: $34,590.

The Film Circuit Program will continue the film circuit in order to provide improved library services in the system libraries. The materials added will be of high quality for maximum patron utilization in the system. Through the film circuit, 16mm films, which would be inaccessible if each library had to purchase its own, will be provided to member libraries on a rotating basis. The 16mm films for the in-house collection will be selected by the system staff with in-put from system librarians. A special effort will be made to purchase more children's films for the in-house collection. Catalogs listing and describing the circuit and in-house films will be prepared and distributed. Two 16mm film projectors and a film inspection machine will be purchased.
Total Cost: $60,781.

The Media Development Program will provide continued media services in the system libraries. The materials added will be of high quality for maximum patron utilization in the system libraries. An in-house

filmstrip collection will be established at the request of the system librarians providing for spot bookings. Record players with listening stations will be provided. Most of the system libraries have record collections and many of the filmstrip and slide kits are available with records. A catalog listing and describing the in-house filmstrips will be prepared and distributed.
Total Cost: $8,300.

The Collection Development and Enrichment Program will strengthen the resources of all member libraries, including the Major Resource Center, through the purchase of library materials. Strengthening the collection of the Major Resource Center will allow the interlibrary loan department to fill a higher percentage of the requests originating within the region. Specific efforts will be made to offer guidance in the purchase of materials in order to fulfill the federal priorities for disadvantaged and basic education materials, as well as to develop well-rounded library collections.
Total Cost: $202,901.

The Books-by-Mail Program provides public library service to Real County, currently the only unserved county in the region. Approximately 850 post office boxholders in the county will be contacted. Materials will be purchased and catalogs will be distributed. Particular emphasis will be given to carrying on any extensive publicity campaign to encourage a greater number of the residents to use the program.
Total Cost: $5,040.

The Public Relations Program will provide a wide range of publicity materials for the system member libraries. One aspect of the program will be a continuation of the Speaker's Bureau from SFY 1978 since this was basically a public relations program itself. In addition, news releases will be prepared as well as posters, signs, and individually tailored booklists, flyers, bookmarks, and bibliographies. One system wide publicity campaign to promote the system as a whole will be held each quarter.
Total Cost: $13,061.

Summary Budget Analysis

TABLE 1.

DISTRIBUTION OF SYSTEM FUNDS-SFY 1979

SYSTEM	AMOUNT	PERCENT OF TOTAL
Abilene	$ 200,492	5.11%
Amarillo	184,734	4.71
Austin	363,156	9.26
Corpus Christi	360,520	9.20
Dallas	709,063	18.09
El Paso	206,044	5.26
Fort Worth	402,611	10.27
Houston	850,776	21.70
Lubbock	255,517	6.52
San Antonio	387,087	9.87
All Systems	$3,920,000	100.00%

FIGURE I.

DISTRIBUTION OF SYSTEM FUNDS-SFY 1979

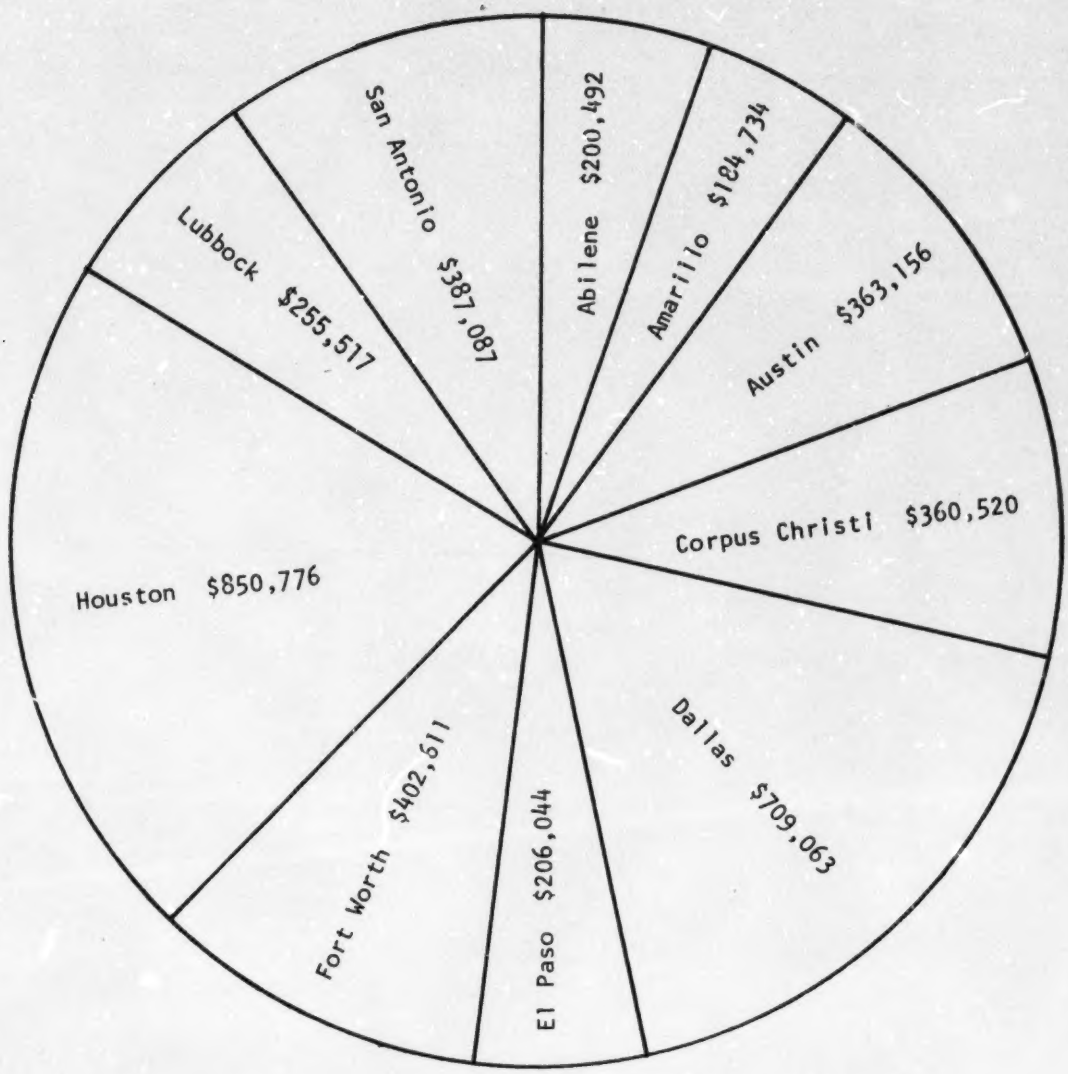


TABLE 2.

PERCENT OF TOTAL GRANT EXPENDED BY PROGRAM AREA-SFY 1979

SYSTEM	Continuing Education Administration Etc.	Collection Enrichment	Film Program	AV, Other than Film	Books-by-Mail	Publicity & P.R.	Other Programs	Indirect Costs
Abilene	22.95%	41.93%	13.35%	9.70%	6.77%	3.04%	0%	2.26%
Amarillo	23.81	48.55	8.35	.72	8.21	5.88	.43	4.06
Austin	19.14	55.68	8.77[1]	0	7.13	4.53	0	4.76
Corpus Christi	11.74	12.02	45.21	0	6.90	10.38	10.45	3.29
Dallas	11.09	55.93	8.04	6.15	4.61	.68	8.43	4.06
El Paso	28.04	24.36	12.97	3.81	13.13	14.10	0	3.60
Fort Worth	12.20	50.61	30.16	0	.62[2]	1.68	0	4.73
Houston	12.18	38.88	29.90	0	.47[3]	.94	17.63	0
Lubbock	17.66	49.97	18.76	5.49	4.34	1.57	0	2.21
San Antonio	23.18	52.33	15.06	2.14	1.30	3.37	0	2.62
All Systems	15.96%	44.33%	20.48%	2.41%	4.13%	3.48%	6.33%	2.86%

1. Film program amount is, at the time of this report, tentative.
2. $2,500 contract with Northeast Texas Library System (Dallas).
3. Services to the unserved program.

FIGURE 2.

DISTRIBUTION OF SYSTEM FUNDS BY PROGRAM AREA-SFY 1979

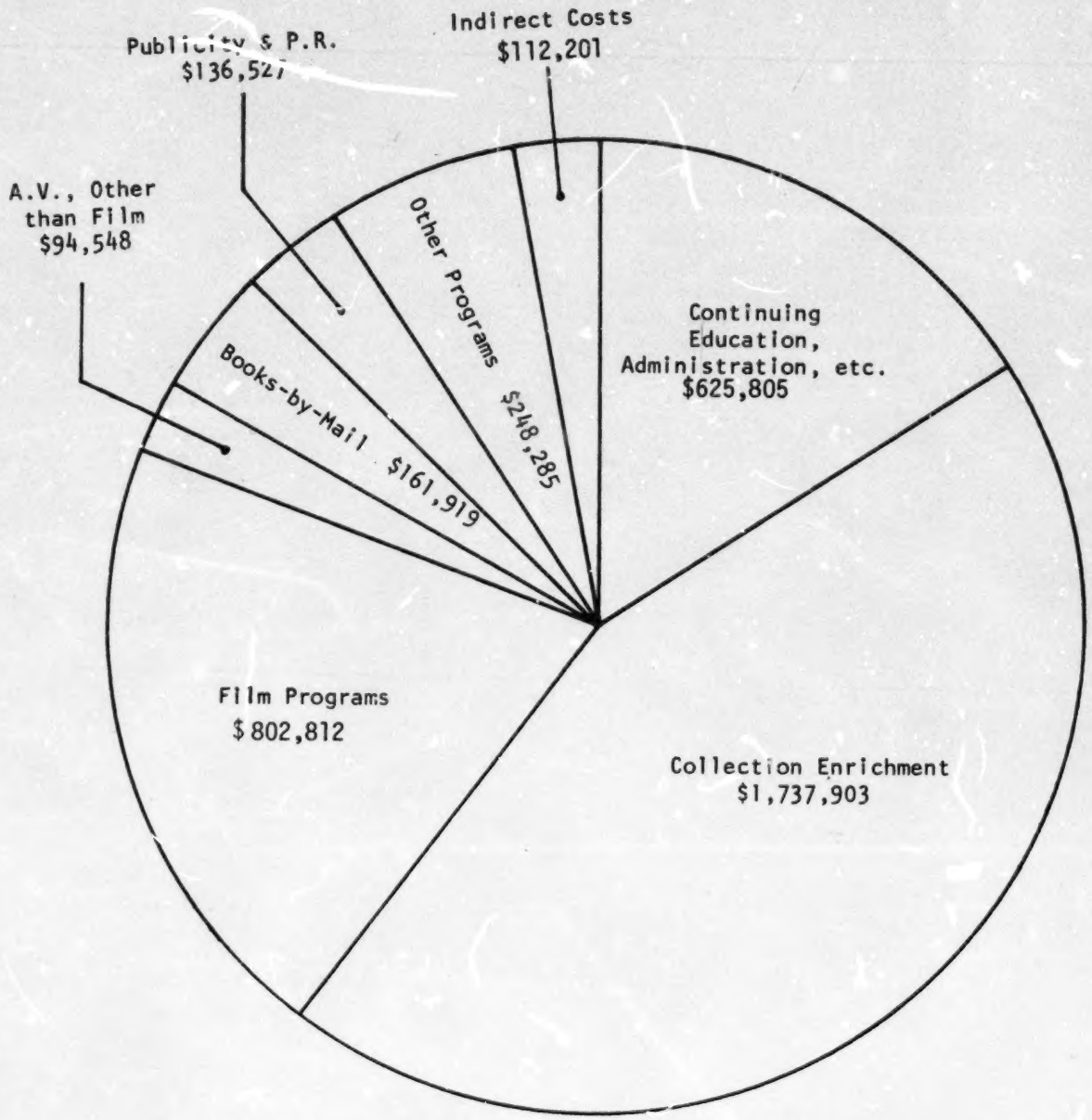


FIGURE 3.

DISTRIBUTION OF SYSTEM FUNDS BY PROGRAM AREA - SFY 1977-1979

ALL SYSTEMS

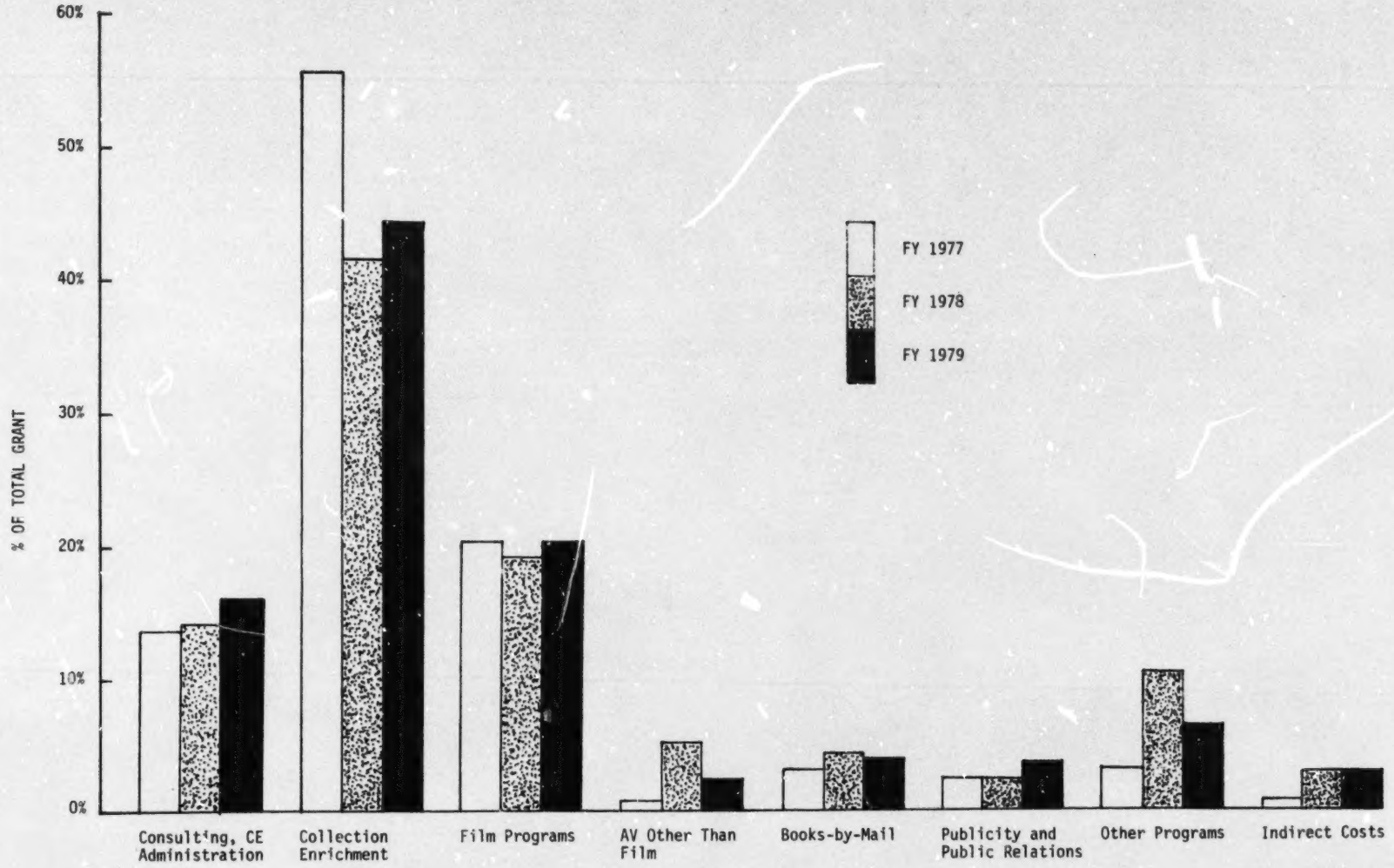


TABLE 3.

SUMMARY DATA FOR COLLECTION ENRICHMENT PROGRAMS-SFY 1979

SYSTEM	Amount For Collection Enrichment	% of Total Grant	Change[1] 78-79	Amount for Materials	% of Total Grant	Change[1] 78-79	Amount for Headquarter's Support	% of Total Grant	Change[1] 78-79	HDQ FTE's
Abilene	$ 84,063	41.93%	- 3.12%	$ 75,387	37.60%	+ 1.69%	$ 8,676	4.33%	- 4.81%	1.00
Amarillo	89,681	48.55	- 2.26	75,231	40.72	- 1.55	14,450	7.82	- .72	1.00
Austin	202,188	55.68	- 2.17	173,912	47.89	+ 1.04	28,276[2]	7.79	- 3.21	1.50
Corpus Christi	43,332	12.02	-10.00	34,240	9.50	- 9.92	9,092	2.52	- .09	1.00
Dallas	403,663	56.93	+ 4.65	354,900	50.05	+ 5.04	48,763	6.88	- .39	1.00
El Paso	50,194	24.36	-11.08	30,000	14.56	- 9.89	20,194	9.80	- 1.19	1.00
Fort Worth	203,753	50.61	+ 2.17	172,340	42.81	- .13	31,413[3]	7.80	+ 2.29	1.50
Houston	330,795	38.88	+ 2.68	330,795	38.88	+ 2.68	0	0	0	0
Lubbock	127,688	49.97	+ 8.77	112,630	44.08	+ 5.26	15,058	5.89	+ 3.51	1.375
San Antonio	202,546	52.33	+23.44	187,289	48.38	+20.86	15,257	3.94	+ 2.57	1.00
All Systems	$1,737,903	44.33%	+ 2.56%	$1,546,724	39.46%	+ 2.56%	$191,179	4.88%	0%	10.375

1. Means: Percent of grant in 1979 minus the percent of grant in 78.
2. Includes $225 for equipment for system member libraries.
3. Includes $7,910 for equipment for system member libraries.

FIGURE 4.

BUDGETED EXPENDITURES FOR COLLECTION ENRICHMENT

PROGRAMS - SFY 1977-1979

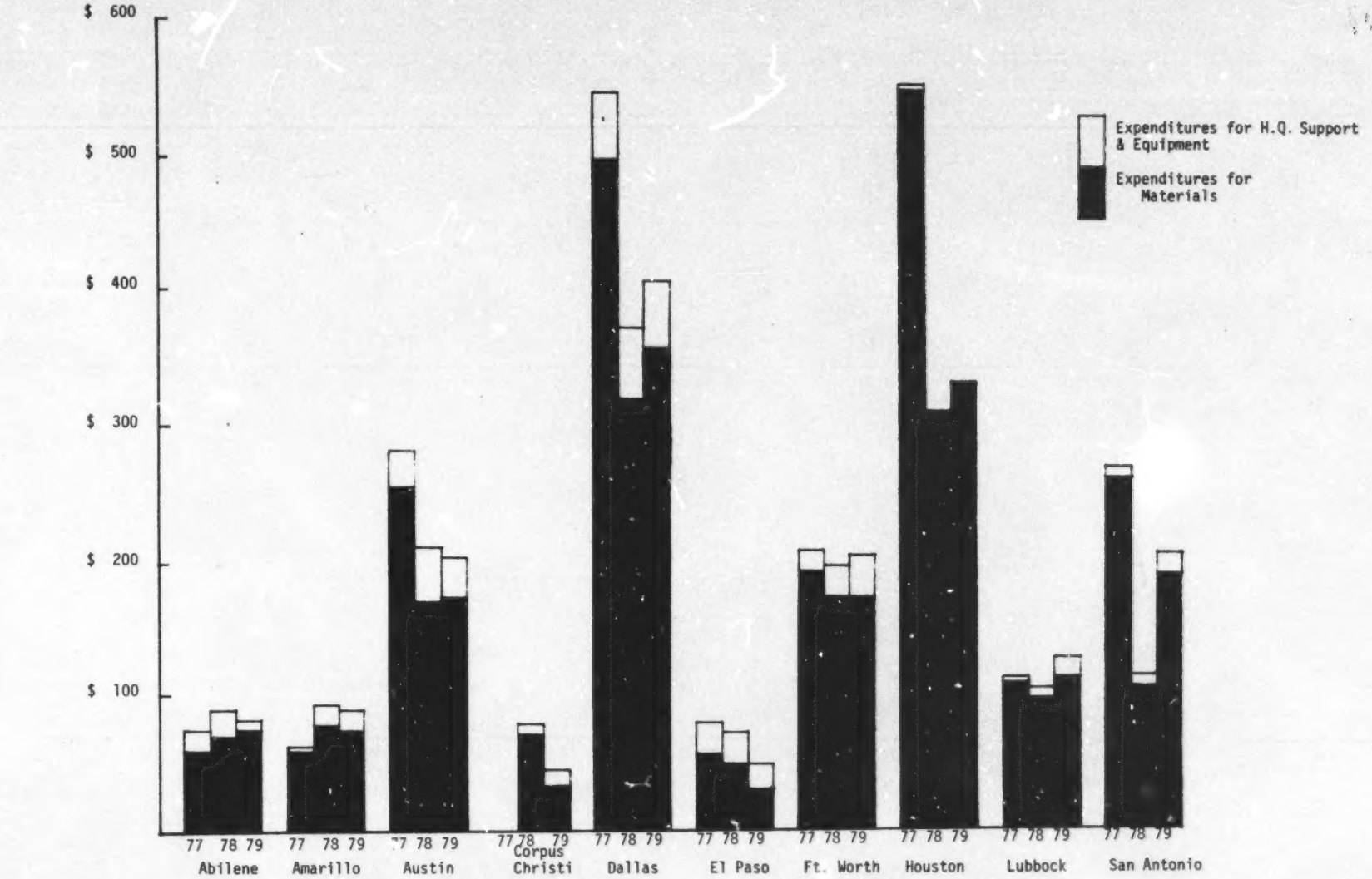


TABLE 4.

DISTRIBUTION OF COLLECTION ENRICHMENT MATERIALS ALLOCATIONS-SFY 1979

SYSTEM	Amount for Materials for MRC	% of Total Materials[1]	Change 78-79[2]	Amount for Materials for Area Libraries	% of Total Materials[1]	Change 78-79[2]	Average Grant for Area Libraries[3]	% Change 78-79
Abilene	$ 38,947[4]	51.66%[4]	- 6.67%	$ 17,261	22.90%	+14.57%	$ 8,631	+187.70%
Amarillo	11,812	15.70	- .50	8,365	11.12	- 1.37	8,365	- 14.23
Austin	74,971	43.11	- 6.82	53,952	31.02	+ 5.16	10,790	+ 22.61
Corpus Christi	7,275	21.25	+ .54	14,694[6]	42.91[6]	-18.82	2,449[6]	- 65.99
Dallas	120,000	33.81	- 3.79	90,564	25.52	+ .63	5,031	+ 14.00
El Paso	10,000	33.33	-26.22	NA[7]	NA[7]	NA[7]	NA[7]	NA[7]
Fort Worth	53,533	31.06	- 2.48	43,053	24.98	+ .40	7,176	- 15.55
Houston	190,000	57.44	- 4.25	104,795	31.68	- 4.48	8,061	- 5.91
Lubbock	32,805[8]	29.13[8]	+ 4.13	37,180	33.01	+ .01	9,295	+ 13.59
San Antonio	157,289	83.98	+ 9.67	2,700	1.44	- .93	900	+ 6.89
All Systems	$696,632	45.04%	- .32%	$372,564	24.09%	- 1.60%	$ 6,424	- 1.44%

TABLE 4. (Cont.)

DISTRIBUTION OF COLLECTION ENRICHMENT MATERIALS ALLOCATIONS-SFY 1979

SYSTEM	Amount for Materials for Community Libraries	% of Total Materials[1]	% Change 78-79[2]	Average[3] Grant for Community Libraries	% Change 78-79
Abilene	$ 11,179[5]	25.44%[5]	- 7.89%	$ 1,279[5]	- 30.72%
Amarillo	55,054	73.18	+ 1.87	3,059	- 12.10
Austin	44,989	25.87	+ 1.66	1,607	+ 9.25
Corpus Christi	12,271	35.84	+18.28	944	- .15
Dallas	144,336	40.67	+ 3.17	4,511	+ 16.84
El Paso	20,000	66.67	+26.22	2,500	- 14.11
Fort Worth	75,754	43.96	+ 2.08	2,296	+ 7.82
Houston	36,000	10.88	+ 8.73	1,000	+443.40
Lubbock	42,645	37.86	- 4.14	2,132	+ 2.35
San Antonio	27,300	14.58	- 8.74	1,606	+ 9.90
All Systems	$477,528	30.87%	+ 1.92%	$ 2,171	+ 11.47%

1. % of total Materials in Collection Enrichment Programs only.
2. Means: Percent in 1979 minus the Percent in 1978.
3. Based on all system member libraries in Category.
4. Includes $15,245 for Extension and $5,800 for Aging Collections which rotate among system member libraries.
5. Includes $285 for materials for non-member libraries.
6. Federated Library Systems are for the purpose of this report treated as one library each.
7. No Area Libraries in TTPLS (El Paso) System.
8. Includes $3,280 in materials for the young adult book circuit.

FIGURE 5.

COLLECTION ENRICHMENT MATERIALS' BUDGETS - SFY 1977 - 1979

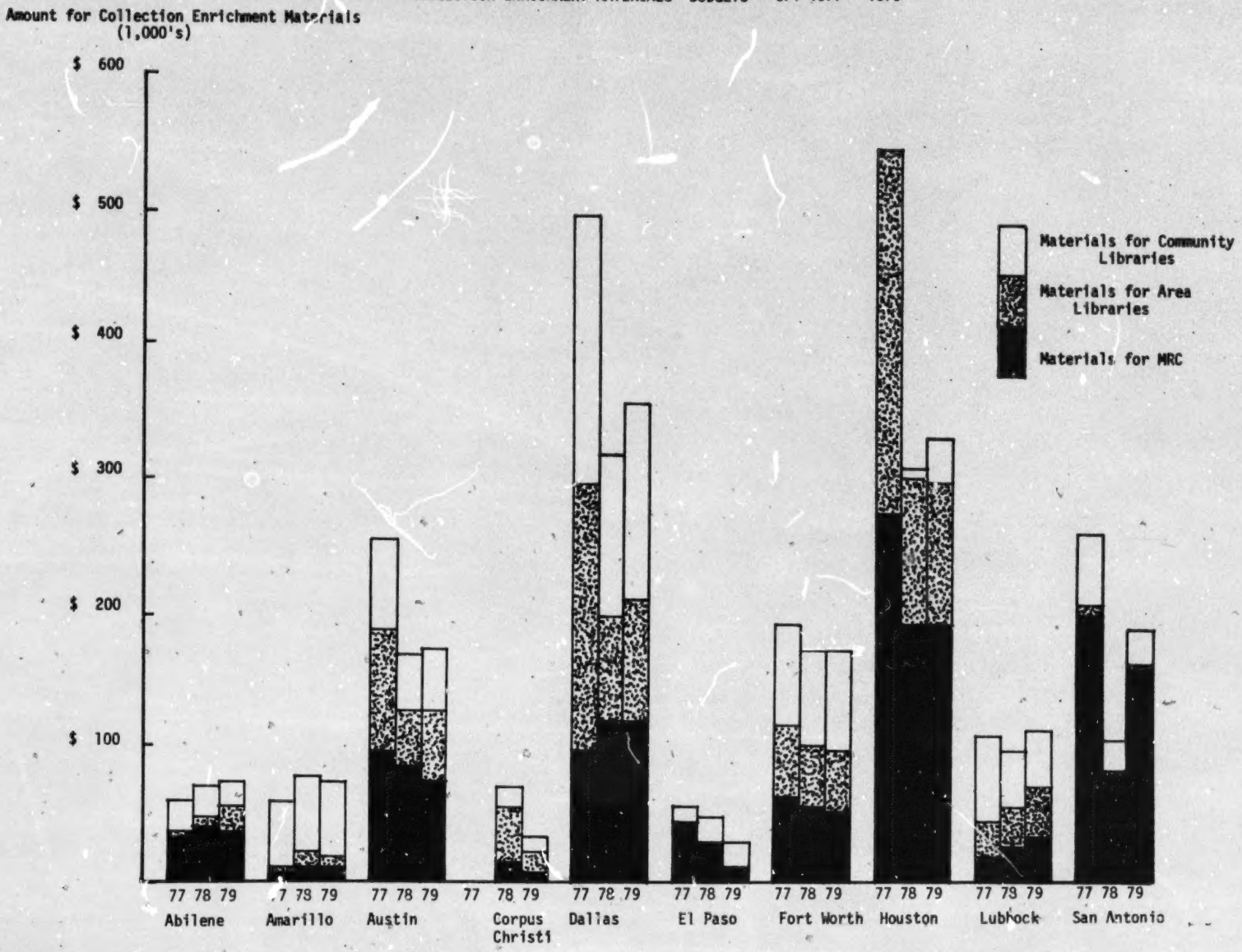


FIGURE 6.

DISTRIBUTION OF COLLECTION ENRICHMENT FUNDS-SFY 1979

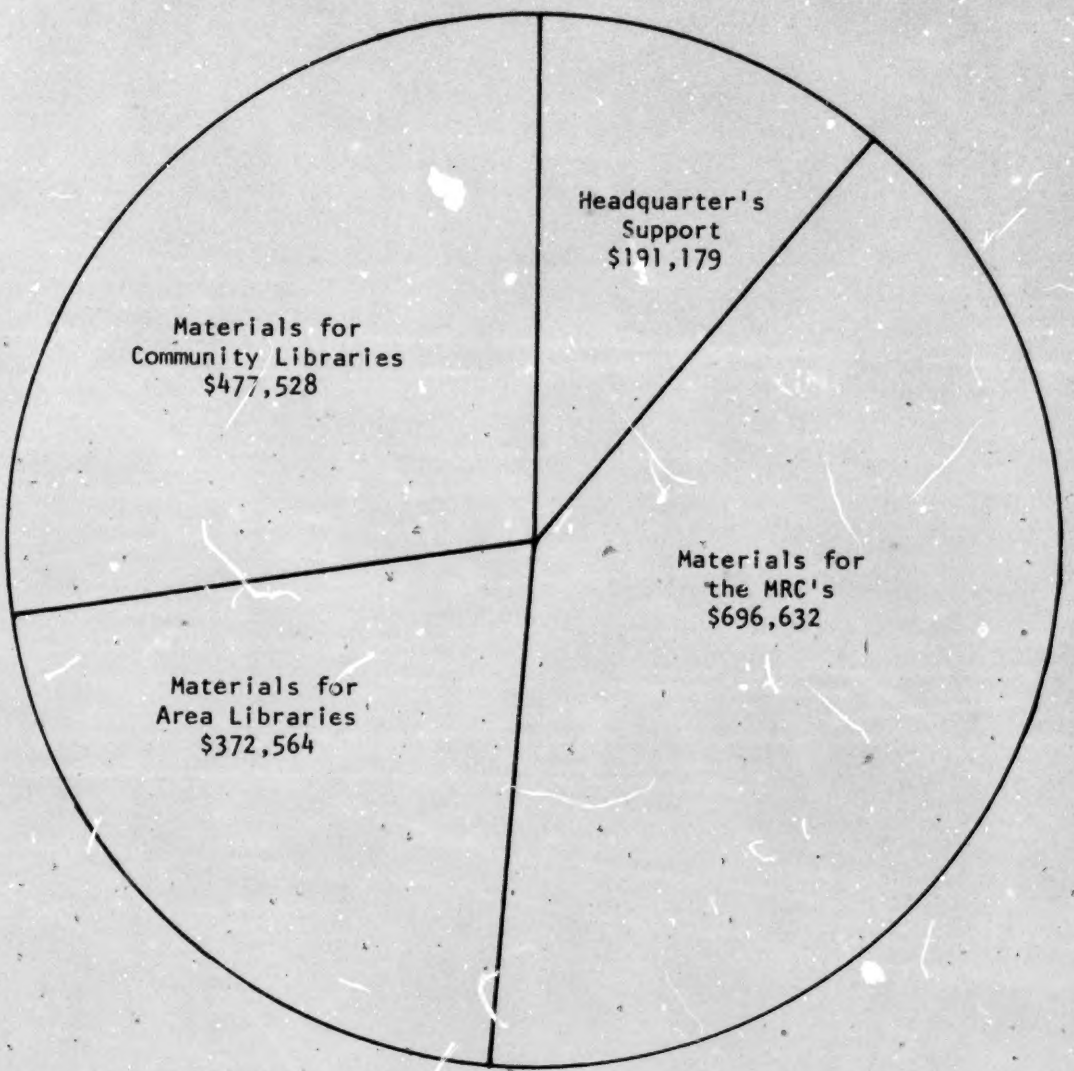

Headquarter's Support $191,179
Materials for the MRC's $696,632
Materials for Area Libraries $372,564
Materials for Community Libraries $477,528

TABLE 5.

SYSTEM FILM PROGRAMS-SFY 1979

SYSTEM	Amount for Film Program	% of Total Grant	% Change 78-79	% of Film Program Budget for Materials	% Change 78-79	% of Film Program Budget for Equipment	% of Film Program Budget for HDQ Support	% Change 78-79	Staff FTE's
Abilene	$ 26,763	13.35%	+ 1.46%	76.60%	- 3.11%	0%	23.40%	+ 3.11%	.50
Amarillo	15,424	8.35	- .05	31.80	- 4.27	0	68.20	+ 4.27	1.00
Austin[2]	31,850	8.77	- 4.68	77.39	+77.39[3]	0	22.61	-42.59[3]	.50
Corpus Christi	162,984	45.21	+ 1.35	46.02	- 6.76	0	53.98[4]	+ 6.76	1.00
Dallas	57,016	8.04	+ .34	46.74	-13.63	0	53.26	+13.63	2.25
El Paso	26,715	12.97	+ 1.60	37.43	+11.82	0	62.57	-11.82	1.00
Fort Worth	121,420	30.16	+ 7.93	51.57	+ 6.87	0	48.43	- 6.87	3.75
Houston	254,399	29.90	+ 1.81	68.57	+ 1.76	0	31.43	+ 2.01	5.00
Lubbock	47,935	18.76	- 8.90	62.58	- 9.39	3.30	34.11	+ 6.08	1.00
San Antonio	58,306	15.06	+ 6.51	49.74	- .14	1.72	48.55	- 1.57	1.00
All Systems	$802,812	20.48%	+ 1.18%	57.02%	+ 2.29%	.32%	42.66%	+ .82%	17.00

1. Includes equipment for system member libraries only.
2. The film program budget for the Austin system is tentative at the time of this report.
3. Houston system. The entire contract amount was considered to be Headquarter Support costs.
4. Includes $15,000 for film rental.

FIGURE 7.

SYSTEM FILM PROGRAMS-SFY 1977 - 1979

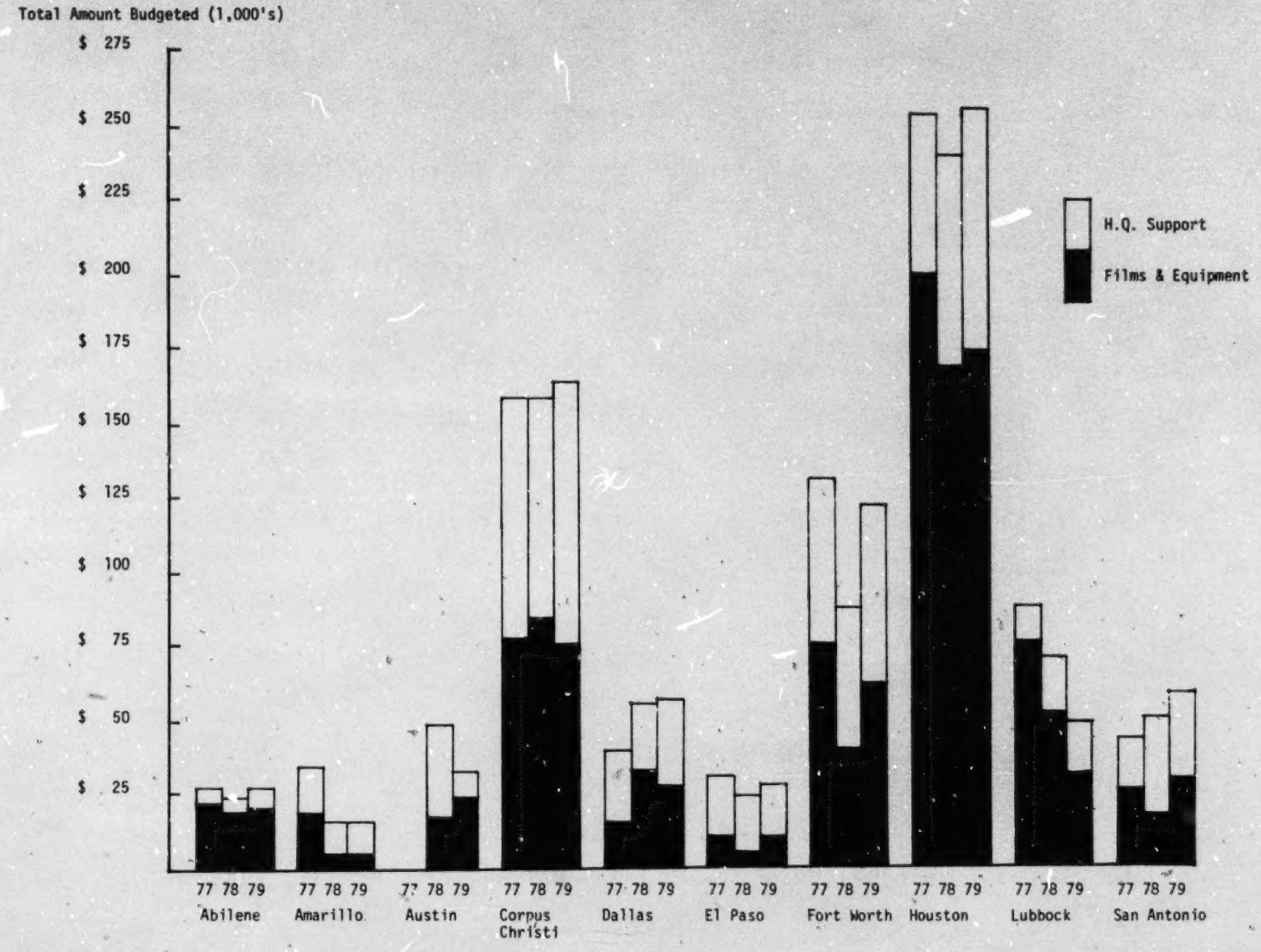


TABLE 6.

CONTINUING EDUCATION AND SYSTEM ADMINISTRATION PROGRAMS-SFY 1979

SYSTEM	Amount for Program	% of Total Grant	% Change 78-79	% of C.E. Program for Materials[1]	% for Support	Staff FTE's	% Change in FTE's 78-79
Abilene	$ 46,014	22.95%	+ 5.48%	1.74%	98.26%	2.25	+ .25%
Amarillo	43,978	23.81	+ 2.58	.91	99.09	2.50	0
Austin	69,509	19.14	- 7.80	10.83	89.17	3.00	+ 1.00
Corpus Christi	42,334	11.74	+ 1.37	1.06	98.94	2.00	0
Dallas	78,663	11.09	+ 2.29	1.02	98.98	2.50	+ .25
El Paso	57,765	28.04	+ 7.33	8.14	91.86	2.25	+ .25
Fort Worth	49,135	12.20	+ 1.38	1.53	98.47	1.75	+ .05
Houston	103,582	12.18	- 3.12	0	100.00	3.00	0
Lubbock	45,116	17.66	- 2.12	1.11	98.89	2.25	- .50
San Antonio	89,709	23.18	+ 4.16	36.79	63.21	3.00	- 1.00
All Systems	$625,805	15.96%	+ 1.78%	7.82%	92.18%	24.50	+ .30%

1. Includes professional librarianship materials.

TABLE 7.

OTHER SYSTEM PROGRAMS-SFY 1979

AV PROGRAMS, OTHER THAN FILM

SYSTEM	Amount	% of Total Grant	% of AV Program Budget for Materials	% for Support	% for Equipment	Staff FTE's
Abilene	$ 19,452	9.70%	77.11%	18.77%	4.11%	.25
Amarillo	1,327	.72	77.39	22.61	0	0
Austin	0	0	0	0	0	0
Corpus Christi	0	0	0	0	0	0
Dallas	43,589	6.15	64.35	35.65	0	.50
El Paso	7,850	3.81	95.54	4.46	0	0
Fort Worth	0	0	0	0	0	0
Houston	0	0	0	0	0	0
Lubbock	14,030	5.49	49.89	43.86	6.24	.50
San Antonio	8,300	2.14	48.19	1.20	50.60	0
All Systems	$ 94,548	2.41%	66.19%	27.60%	6.21%	1.25

TABLE 7. (Cont.)

OTHER SYSTEM PROGRAMS-SFY 1979

SYSTEM	BOOKS-BY-MAIL Amount	% of Total Grant	% of BBM Budget for Materials	% for Support	Staff FTE's	PUBLICITY AND PUBLIC RELATIONS Amount	% of Total Grant	Staff FTE's
Abilene	$ 13,580	6.77%	36.05%	63.95%	.75	$ 6,088	3.04%	.25
Amarillo	15,160	8.21	37.60	62.40	.50	10,869	5.88	.50
Austin	25,875	7.13	28.99	71.01	1.00	16,441	4.53	1.00
Corpus Christi	24,892	6.90	37.76	62.24	1.00	37,430	10.38	1.00
Dallas	32,722	4.61	24.32	75.68	1.125	4,837	.68	1.125
El Paso	27,059	13.13	37.70	62.30	1.00	29,050	14.10	2.00
Fort Worth	2,500[5]	.62	0[5]	100.00[5]	0[5]	6,751	1.68	0
Houston	4,000[6]	.47	0[6]	100.00[6]	0[6]	8,000	.94	0
Lubbock	11,091	4.34	69.97[8]	30.03	.375	4,000	1.57	0
San Antonio	5,040	1.30	12.84	87.16	0	13,061	3.37	0
All Systems	$161,919	4.13%	33.39%	66.61%	5.75	$136,527	3.48%	5.875

TABLE 7. (Cont.)

OTHER SYSTEM PROGRAMS-SFY 1979

	OTHER PROGRAMS						INDIRECT COSTS		
SYSTEM	Amount	% of Total Grant	% of Budget for Other Programs for Materials	% for Support	% for Equipment[1]	Staff FTE's	Amount	% of Total Grant	% Change 78-79
Abilene	$ 0	0%	0%	0%	0%	0	$ 4,532	2.26%	+ .21%
Amarillo	800[2]	.43	0	100.00	0	0	7,495	4.06	+ .39
Austin	0	0	0	0	0	0	17,293	4.76	- .24
Corpus Christi	37,687[3]	10.45	0	100.00	0	2.00	11,861	3.29	+ .31
Dallas	59,798[4]	8.43	0	100.00	0	1.50	28,775	4.06	- .70
El Paso	0	0	0	0	0	0	7,411	3.60	+ .06
Fort Worth	0	0	0	0	0	0	19,052	4.73	+ .39
Houston	150,000[7]	17.63	0	50.53	49.47	0	0	0	0
Lubbock	0	0	0	0	0	0	5,657	2.21	+1.18
San Antonio	0	0	0	0	0	0	10,125	2.62	+ .77
Total Systems	$248,285	6.33%	0%	70.11%	29.89%	3.50	$112,201	2.86%	+ .10%

1. Includes Equipment for System Member Libraries only
2. Reciprocal Borrowing
3. Reference back-up
4. Resource Sharing
5. Contract to Dallas System (NETLS)
6. Services to the unserved program
7. Automated System
8. Includes BBM catalogs which could not be costed separately. In other systems, catalog costs are under support.

FIGURE 8.

BUDGETED EXPENDITURES FOR THE HEADQUARTER'S SUPPORT - SFY 1977 - 1979

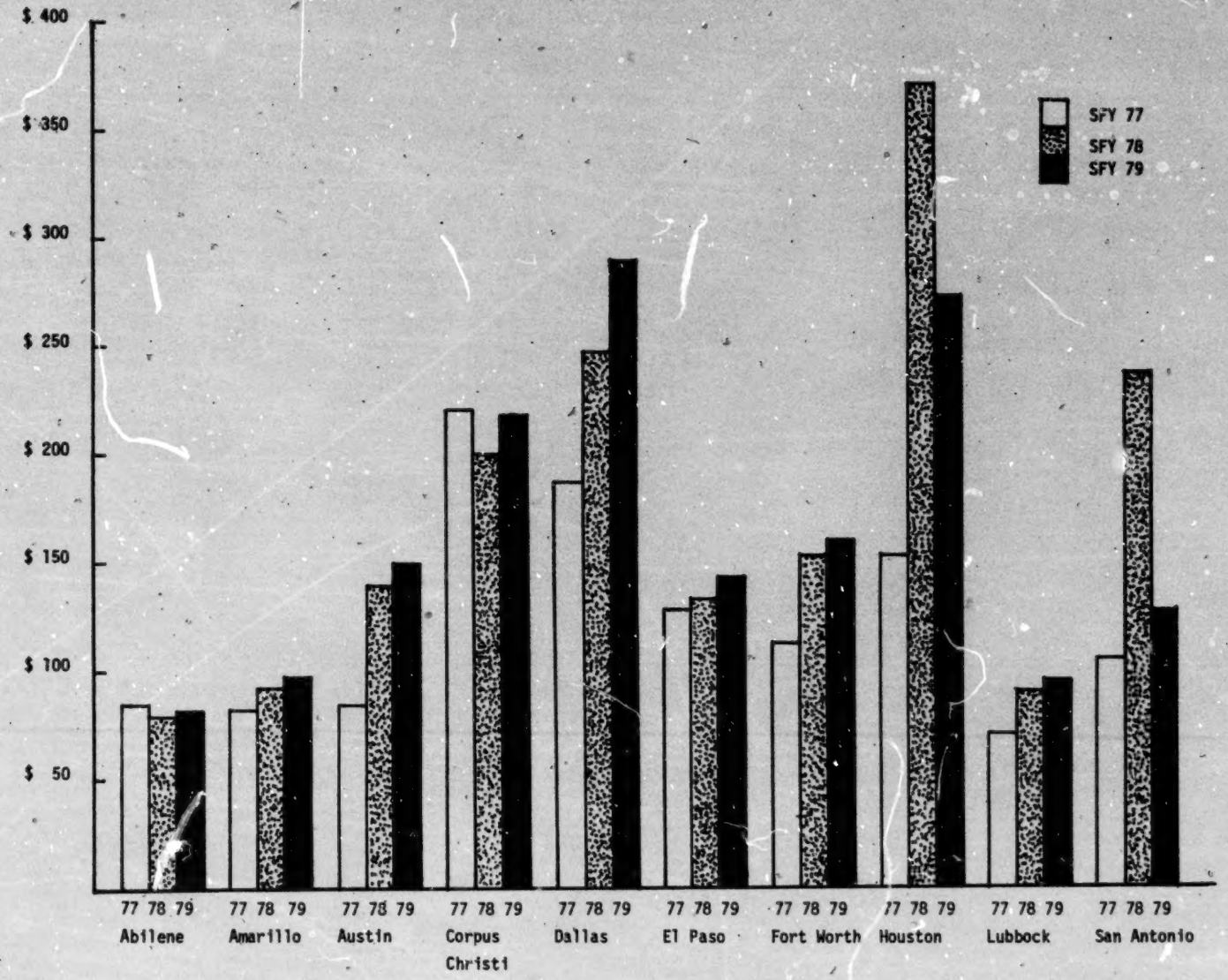


TABLE 8.

SYSTEM STAFFING-SFY 1979

SYSTEM	Total Number Of FTE's	% Change 78-79	Population Served	Number of FTE's per 100,000 Pop.	% Change 78-79	Number of System Member Libraries	Number of FTE's per System Member Library	% Change 78-79
Abilene	5.00	0%	299,510	1.6694	-.0752%	17	.2941	-.0392%
Amarillo	5.50	0	306,171	1.7964	-.0760	19	.2895	-.0340
Austin	7.00	+1.50	790,104	.8860	+.2075	33	.2121	+.0454
Corpus Christi	11.00	0	818,175	1.3445	-.0035	19	.5789	0
Dallas	9.00	+1.00	2,102,240	.4281	+.0353	50	.1800	+.0167
El Paso	7.25	-1.25	370,006	1.9594	-.3439	8	.9063	-.3080
Fort Worth	7.00	-1.00	992,056	.7056	-.1180	39	.1795	-.0256
Houston	8.00	0	2,712,954	.2949	-.0013	49	.1633	0
Lubbock	5.50	0	572,033	.9615	0	24	.2292	0
San Antonio	5.00	0	1,088,307	.4594	-.0021	20	.2500	0
All Systems	70.25	+ .25%	10,051,556	.6989	-.0053%	278	.2527	-.0047%

Library Development Division Staff

LIBRARY DEVELOPMENT DIVISION
STAFF DIRECTORY

The Library Development Division is a division of the Texas State Library. Three departments comprise the Division: Continuing Education and Consulting, Network Development, and Planning and Management. The Division Director is Mr. Raymond Hitt.

CONTINUING EDUCATION AND CONSULTING DEPARTMENT

Address:
TEXAS STATE LIBRARY
Box 12927 - Capitol Station
Austin, Texas 78711

Telephone:
512/475-4119
Tex-An:
822-4119

Name and Position	Responsibilities
Sydelle Popinsky Manager	Coordinates, plans, implements and evaluates library continuing education and consultant services for individuals working in and with Texas libraries, regional library systems and associations. Supervises consultant and support staff in carrying out the continuing education and consulting activities of the Department. These activities involve planning and implementing workshops, design of training manuals and developing a consultation program. Coordinates the work program of the Department which also includes special projects such as the Summer Reading Program, the Video Project, and the Institutional and Outreach Programs.
Anne Hollingsworth Media Consultant	Serves as consultant for the Statewide Video Project; consults with libraries on the development of audio-visual services; plans and conducts workshops in all areas; coordinates the Texas Summer Reading Club.
Ed Seidenburg Outreach/Institutional Consultant	Consults with public and institutional librarians in most areas of librarianship with special emphasis on services to the unserved and the disadvantaged. Editor of Library Developments newsletter. Project Manager for various grant programs: Major Urban Resource Libraries, Institutional, and Disadvantaged Grants.

Position Vacant Communications Assistant	Provides editorial assistance, designs lay-outs and supervises distribution of informational and instructional materials such as workshop handouts, manuals, and Library Developments; coordinates production of materials for workshops, organizes workshop documentation; organizes and maintains the human resource file, state and national workshop file.
Mary Parker Secretary	Responsible for support services for the department staff. Coordinates travel arrangements and prepares travel authorizations and vouchers, types general correspondence and reports, assists with mail distribution, and monthly statistical reports.

NETWORK DEVELOPMENT DEPARTMENT

Address:
TEXAS STATE LIBRARY
Box 12927 - Capitol Station
Austin, Texas 78711

Telephone:
512/475-3564 - ILL Office
512/475-4315 - Video Project
Tex-An:
822-3564 ILL Office
822-4315 Video Project

Name and Position	Responsibilities
Barbara Duke Manager	Administers the Texas State Library Communications Network. Negotiates contracts with the MRC's for provision of interlibrary loan services to libraries in Texas. Provides liaison between TSL and MRC's and other networks.
Chris Hanson Interlibrary Loan Librarian	Supervises interlibrary loan operations for TSLCN and communicates with interlibrary loan librarians as necessary. Researches all subject requests referred to TSLCN/HQ.
Frances Dicks Library Science Librarian	Manages the Library Science Collection: selects materials, writes annotations for bimonthly acquisitions list, and researches reference questions in the field of librarianship and related areas.
Sylvia Flores Administrative Assistant	Compiles work reports and budget statistics for the department and the MRC's. Manages office procedures, the Union Card File, Texas Numeric Register updates, and performs secretarial duties.
Barbara Saldana Library Assistant	Assists in maintenance of the LSC: pulls, shelves, circulates, mails and orders LSC materials. Books, circulates, and mails items in the videocassette collections. Compiles monthly statistics for the LSC and videocassette collections.

NETWORK DEVELOPMENT DEPARTMENT (CONT'D)

Fred Alsup Operational Assistant	Verifies interlibrary loan requests and identifies locations for materials, notifies libraries of status of their requests and compiles ILL transaction statistics for the department.
Carol Rogus TWX Operator*	Sends and follows up on all interlibrary loan referrals sent by teletype. Sends status reports to borrowing libraries. Verifies and locates material as necessary.
Sallie Measley TWX Operator* (½ time)	Sends and follows up on all interlibrary loan referrals sent by teletype. Sends status reports to borrowing libraries. Verifies and locates materials as necessary.
Virginia Villalobos TWX Operator* (½ time)	Sends and follows up on all interlibrary loan referrals sent by teletype. Sends status reports to borrowing libraries. Verifies and locates materials as necessary.
Peggy Inyang Searcher/Card Filer* (½ time)	Searches for locations for material using TSL card file catalog, the TNR, microfilm and other location tools as appropriate. Sorts and files cards sent by MRC's for the Union Card File and the TNR.

* Positions will terminate August 31, 1979

PLANNING AND MANAGEMENT DEPARTMENT

Address:
TEXAS STATE LIBRARY
Box 12927 - Capitol Station
Austin, Texas 78711

Telephone:
512/475-4119
Tex-An:
822-4119

Name and Position	Responsibilities
Patricia Smith Manager	Manages department comprised of eight individuals who are responsible for federal and state contract management; federal and state documentation justifying program and fiscal use of funds; audit review; long range planning for library development; collection and analysis of statistics for public, academic, special, and systems of libraries; accreditation of public libraries as members of the Texas Library System; and development of guidelines and grant packets for Title III, establishment, incentive, and regional public library system grants. Works directly with meetings of the System Coordinators, Library Systems Act Advisory Board, and Library Services and Construction Act Advisory Council.
Stephanie Pousson Planner	Responsible for federal documentation dealing with long range planning for library development, data collection and analysis, and various planning projects involving regional library systems and multi-type library cooperation. Performs additional administrative tasks as assigned.

Carl F. Prestfeldt, Jr. Grants Administrator	Reviews audits submitted by subgrantees. Determines audit exceptions and their resolution. Prepares annual grants audit guide. Reviews subgrantee expenditure reports, determines discrepancies and their resolutions. Advises on fiscal and auditing requirements in preparation of application guidelines, contracts, and contract packets. Participates in review and selection of proposal documents. Resolves questions pertaining to control of inventory problems. Coordinates preparation and documentation of LSCA Annual Program and Annual Report.
Jay Bowen Statistician	Assists in determining indicators to measure the effectiveness and efficiency of library services provided by individual and systems of libraries. Designs and develops appropriate statistical reporting formats to gather such data, and compiles the data submitted by regional systems, public libraries, and academic libraries for publication by this department.
Maria Atkission Office Supervisor	Supervises department support staff in physical preparation of federal and state documentation and application and contract materials for subgrantees; and production of public information materials published by this department (e.g., Texas Public Library Statistics and Texas Academic Library Statistics). Compiles statistics, reports, and general information on regional systems for dissemination to public libraries and to the State Legislature. Assists in the process of annually qualifying libraries for system membership.

Carol Wood Statistics Assistant	Verifies and compiles data submitted on public libraries' annual report/-system membership application forms. Verifies applications for system membership. Formats the Texas Public Library Statistics. Assists in preparation of the federal annual report, annual program, and long range plan. Maintains inventory control system for property purchased by subgrantees. Assists in preparations for meetings of LSCA Advisory Council.
Anne Hilton Turner Administrative Assistant	Key operator Xerox 800 (word processing system) for Planning and Management Department. Formats and types general correspondence/memoranda, extensive narrative and statistical reports, reporting forms, brochures and directories (such as Library Systems Act/Rules and Regulations). Arranges layouts for brochure covers. Under the general oversight of the Grants Administrator and Division Director, writes, formats, and types contract amendments. Serves as a receptionist, routing calls and visitors, and answering inquiries by phone and in person. Occasionally helps with mail and supplies
Haven Whatley Toothman Administrative Assistant	Formats and types federal and state documentation such as the Annual Program, Long-Range Plan and Annual Report. Coordinates the printing and distribution of department documents and publications. Prepares travel documentation for department staff. Maintains division property inventory records. Orders, maintains and distributes supplies; sorts and routes mail; and serves as receptionist for the division. Also, handles miscellaneous correspondence, typing, filing, and mail outs.